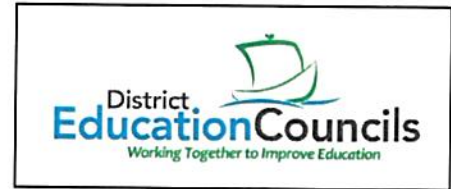




ASD-W
Anglophone School District West



**ANGLOPHONE WEST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL
Fredericton Education Centre
20 Knowledge Park Drive, Fredericton, NB
Public Meeting Minutes
April 23, 2026**

<p>Council Members Present:</p> <ul style="list-style-type: none"> • Sofia Rodriguez Gallagher Sub-district 1 • Katelyn McGrath – Sub-district 2 • Candice Browse – Sub-district 3 • Tanya Cloutier – Sub-district 4 • Serena Bradford – Sub-district 5, Vice-Chairperson • Ruth Eden – Sub-district 6 • Jim Mills – Sub-district 11 • Wallace Carr–Sub-district 12, Chairperson <p>Council Member Regrets:</p> <ul style="list-style-type: none"> • Charlotte Burhoe – Sub-district 7 • Janet Dean – Sub-district 8 • Michael Mazerolle – Sub-district 9 • Rowan Seahra – Student Councillor <p>Council Vacancies:</p> <ul style="list-style-type: none"> • First Nation Representation • Sub-district 10 • Sub-district 13 	<p>ASD-W District & School Staff Present:</p> <ul style="list-style-type: none"> • David McTimoney Superintendent • Kendra Hatheway, Executive Assistant to the Superintendent & District Education Council • Shawn Tracey, Director of Finance and Administration • Darla Day, Director of Schools Fredericton Education Centre • Jon Hoyt-Hallett, Director of Curriculum and Instruction • Lindsey MacLean, Digital Learning and Applied Technology • Stephen Bubar, IT Technology Support Specialist <p>District Staff Regrets:</p> <p>Members of the Public</p> <ul style="list-style-type: none"> • 1 Media • 3 Guests
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- **Call to Order:**
- DEC Chairperson, Wallace Carr, called the public meeting to order at **6:48 PM.**
- **Welcome & Comments by the Chairperson:**
- Chairperson Carr, on behalf of the Council, acknowledged that, with the exception of one, the land on which Anglophone West School District schools are located is the traditional unceded and unsundered territory of Wolastoqiyik (Maliseet). This territory is covered by the Treaties of Peace and Friendship which the Wolastoqiyik (Maliseet), Mi'kmaq, and Passamaquoddy peoples first signed with the British Crown in 1725. The treaties did not deal with the surrender of lands and resources but in fact recognized the Wolastoqey (Maliseet), Mi'kmaq, and Passamaquoddy title and established the rules for what was to be an ongoing relationship between nations.
- Chairperson Carr welcomed everyone to the public District Education Council (DEC) meeting.
- Chairperson Carr noted Council member regrets in Sub-districts 7, 8, 9, and Student Councillor Seahra, further stating that quorum requirements were met and the meeting proceeded as scheduled.
- Chairperson Carr introduced ASD-W Superintendent David McTimoney, who then introduced ASD-W staff who were in attendance.
- Chairperson Carr thanked the public for signing in and reminded everyone time will be allowed at the end of the DEC meeting for public questions and comments as per the *Governance DEC Policy ASD-W-GP5 – DEC Public Meeting Procedure.*

- **Review and Approval of the Agenda:**

- The April 23, 2026, Public DEC Meeting Agenda was reviewed and approved.

MOTION: I move that the Council approve the April 23, 2026, DEC public meeting agenda.

MOVED BY: Katelyn McGrath **SECONDED BY:** Tanya Cloutier **MOTION CARRIED**

- **Review and Approval of Previous Public Meeting Minutes (April 9, 2026)**

- The minutes were reviewed by the Council.

ACTION: Executive Assistant will ask the Director of Communications to post the April 9, 2026, minutes on the ASD-W website.

MOTION: I move that the Council approve the April 9, 2026, public meeting minutes with amendments.

MOVED BY: Serena Bradford **SECONDED BY:** Ruth Eden **MOTION CARRIED**

- **Superintendent Monitoring Reports:**

- **Superintendent Report – ASD-W-EL5: Asset Protection**

- The Superintendent indicated that the DEC Policy EL5 Asset Protection monitoring report is supported by the following individuals: Shawn Tracey, Director of Finance and Administration; Nadine Peters, Facilities Manager; Daniel Wishart, Transportation Manager; and Terri McKellar, Budget and Accounting Manager.
- The Superintendent stated he is responsible for ensuring district assets (buildings, equipment, finances, and information) are protected, well-maintained, and not exposed to undue risk or liability.
- The Superintendent acknowledged the established processes for facilities maintenance, health & safety, financial controls, transportation safety, information protection, and compliance with provincial policies.
- The Superintendent discussed the ongoing oversight of school facilities (capital planning, fire safety, security, water quality, asbestos management), strong financial management and payment systems, safe and regulated transportation operations, and structured community use of schools through agreements with municipalities.
- The Superintendent concluded his monitoring report on EL5 Asset Protection to Council and welcomed any questions.
- Councillor Rodriguez Gallagher asked what the projected revenue is for this year from community use of schools' agreements, and what are the associated costs of administering these agreements, including staffing such as the community use coordinator?
- The Superintendent noted that the Director of Finance and Administration would be best positioned to respond and would review the details and provide a follow-up response.
- **ACTION:** The Director of Finance and Administration will confirm the projected revenue for the current year from community use of schools' agreements and outline the associated costs of administering the program, including staffing, and report back to Council.
- Councillor Mills inquired about the total value of district assets (school buildings and buses), and the insurance costs for those assets, and whether the cost falls under district operations.
- The Director of Finance and Administration stated that the Province of New Brunswick is self-insured, meaning school buildings, property, and most liabilities are not covered by traditional insurance policies. Vehicles and buses carry liability insurance, with insurance, maintenance, fuel, and upkeep costs charged back through the Vehicle Management Agency.
- The Superintendent confirmed the ASD-W DEC Policy EL5 Asset Protection monitoring report will be posted publicly on the ASD-W website and reported compliance of the policy; the Council accepted.
- Councillor Eden inquired if there were any schools whose testing results were unexpected or differed from what was anticipated?
- The Superintendent indicated there were no unexpected results; when issues do arise, established protocols are followed, including shutting down the source, providing alternatives, remediating the issue, and retesting before resuming use.

- Councillor McGrath asked whether radon testing is conducted in all schools or only in some? Shawn Tracey, Director of Finance and Administration explained that the province runs a provincial radon testing program in schools; testing is performed on a cycle of approximately every 3 - 5 years, and schools that previously recorded elevated radon levels have undergone radon remediation.
- **Superintendent Monitoring Reports:**
- **Superintendent Report – ASD-W-ER5: Positive Learning and Working Environment**
- The Superintendent indicated that the DEC Policy ER5 Positive Learning and Working Environment monitoring report is supported by the following individuals: Susan Young, Director of Data and Improvement; Kendra Broad, Director of Education Support Services; Jon Hoyt-Hallett, Director of Curriculum and Instruction; Jay Colpitts, Director of Schools; and Darla Day, Director of Schools
- The Superintendent stated this was the first presentation of the new ASD-W-ER5 – Positive Learning and Working Environment; policy reporting will occur once per year. The policy emphasises that a positive learning and working environment is essential for safe, productive learning.
- The Superintendent explained the report data on bullying incidents (cyber, physical, social, verbal), with student feedback from the Student Wellness and Education Survey; context such as age, trauma, and cognition is critical when reviewing data.
- The Superintendent noted that out-of-school suspensions are a last-resort measure under the Education Act and provided comparative data across 70 schools. During the 2024-2025 school year, there were 2,054 suspensions, while 1,525 suspensions were recorded in 2025-2026 to March 31.
- The Superintendent further elaborated on:
 - PBIS framework, which is currently implemented in 24 schools, with expansion planned; provincial guidance and annual PBIS reporting was displayed for attendees.
 - Education Support Services (ESS) include behaviour intervention supports, counsellors, resource teachers, social workers, EAs, and district teams.
 - Behavior plans data indicates:
 - There were 691 short-term plans in 2024-2025 school year.
 - 718 short-term plans and 720 individuals' behavior support plans up to March 31, in the 2025-2026 school year.
 - The Violent Threat Risk Assessment (VTRA) framework is used collaboratively with community partners such as health, justice, & RCMP/local police. There is at least one trained VTRA staff member per school (often 2-3) depending on enrolment. Training is also provided to Administrators, School Counsellors and Resource Teachers
 - An example of the Annual Fair Notice letters sent to families was also displayed along with long-term VTRRA data.
- Councillors asked the following key questions which were responded to by the Superintendent:
 - How many Grade 12 students responded to the survey?
 - 1,083 students responded, representing roughly 61.5% of an estimated 1,760 graduates.
 - How many students reported being bullied?
 - Approximately 229 students reported being bullied, while 854 reported they were not.
 - Do all graduating students complete the survey?
 - No, participation is voluntary, so results reflect only a portion of graduates.
 - Do students report bullying when it happens?
 - About 50% of students who experienced bullying did not report it, which is a concern. The district is concerned about under reporting, and efforts are in place to encourage students to seek help and know reporting channels exist.
 - How are students informed about reporting bullying?
 - Through assemblies, classroom discussions, posters, referrals, and staff conversations.
 - Is bullying clearly defined for students in the survey?
 - Definitions vary; students interpret bullying based on their understanding, which may differ.
 - What impact is the Positive Behavior Intervention Support (PBIS) program having?
 - Positive impact is reported, with PBIS implemented in about 30+ schools. Feedback indicates it is making a difference.

- The Superintendent concluded his monitoring report on ER5 Positive Learning and Working Environment to Council and confirmed it will be posted publicly on the ASD-W website and reported compliance of the policy; the Council accepted.

- **Presentation: AI Update – Lindsey MacLean**

- Lindsey MacLean, the Digital Learning and Applied Technology Lead, provided council members with an update on the district's approach to AI in education, including professional learning, curriculum integration, support structures, and the challenges and opportunities of AI use by staff and students.
- Lindsey described the districts' measured approach to AI, focusing on ethical and responsible use, professional learning, and building capacity among educators, with a provincial framework organizing student engagement with AI.
- The district has established an AI working committee and technology PLC, and is offering ongoing formal and informal learning opportunities, including upcoming events and a June 5th Professional Development (PD) day for interested teachers.
- From September, achievement indicators in all subject areas will address digital literacy and AI use, with support planned for educators as these changes are implemented.
- Council members discussed concerns about AI-facilitated cheating; Lindsay explained the shift towards valuing the learning process over product, the limitations of AI checkers, and the need for assignment redesign will help to address these challenges.

- **Business Arising from the Minutes:**

- **DEC Elections**

- Chairperson Carr and the Superintendent discussed the three council zones that remain vacant, encouraging members to identify and submit names of interested candidates, with clarification that names can be submitted before the election and meeting days are flexible based on council's decision.

- **DEC Student Councillor**

- Chairperson Carr noted that Student Council Applications are lower than in the past, after some discussion, council agreed to extend the application deadline by two weeks and send reminders to high school principals.

ACTION: Paul MacIntosh, Director of Communications will revise the advertisement to reflect the new Friday, May 8 deadline, update the posting on the ASD-W website and email high school principals to notify them of the application extension and encourage them to share details with potential student leaders.


- **New Business:**

- **Correspondence:**

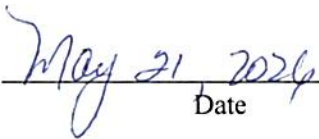
- **Public Comments:**

- Mr. Andrews, a member of the public, requested clarification of the district's objectives and strategies for addressing racism and promoting inclusion. The Superintendent explained the importance of welcoming diversity and implementing supportive measures for students of all backgrounds. The Superintendent further stated that the district aims to reduce and ideally eliminate incidents of racism, prompted by increasing diversity in our schools, and is developing strategies and educational initiatives to support this goal.
- The Superintendent referenced practical measures, such as creating prayer spaces for students observing Ramadan, and investing in staff training to foster tolerance and acceptance.
- Ms. Ann Bentley raised concerns about whether the volume of out-of-school suspensions aligns with their characterization as a "last resort", questions their effectiveness, and asked whether the district aims to reduce them? The Superintendent stated that suspensions are used in accordance with provincial policy for serious misconduct or after other interventions fail. He acknowledged a desire to see suspension numbers decrease, and noted ongoing efforts—including PBIS, staffing investments, and annual data tracking to support positive behavior and monitor progress over time.

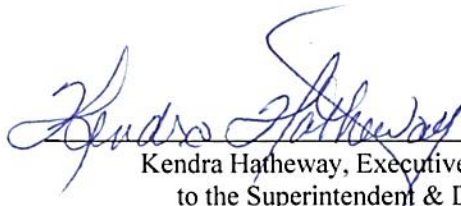
- **Closing Comments:** Chairperson Carr offered appreciation to those who attended this evening.
- **Date of Next Public Meeting:** Thursday, May 21, 2026, at the Fredericton Education Centre 20 Knowledge Park Drive, Fredericton, NB E3C 2B5
- **Meeting Adjournment:**
 - Chairperson Carr adjourned the meeting at 8:23 PM.



Wallace Carr, Chairperson



Date



Kendra Hatheway, Executive Assistant
to the Superintendent & DEC



Date