

 ASD-W Anglophone School District West	GOVERNANCE POLICIES
Policy Type	Council – Staff Relations
Policy Name	Monitoring District Performance
Policy Number	ASD-W-CSR 1.3
Effective Date: September 20 2012	Revised: March 30, 2023

Policy:

To ensure accountability, the Council requires regular monitoring reports on policies which delegate or provide direction to the Superintendent. These reports provide information on the Superintendent's interpretation of the policy and evidence of the district performance in achieving outcomes.

Accordingly:

1. The purpose of monitoring is to determine the degree to which the district is in compliance with the policies established by the Council. Monitoring reports must focus on outcomes rather than means. Reports must contain data or evidence which will allow the Council to determine compliance efficiently and effectively.
2. The Council may monitor their policies in one of three ways:
 - Internal Report – Documentation prepared by the Superintendent which outlines the interpretation of the policy and justification for the interpretation, the means of measuring achievement citing objective standards or measures whenever possible, data or other evidence which supports the Superintendent's declaration of compliance or non-compliance. If the Superintendent reports a finding of non-compliance, the report should also include a proposed plan and timeline for bringing the district into compliance.
 - External Report – An external report contains the Superintendent's interpretation and justification for the interpretation. The report includes information from an external source such as an auditor or inspector who has been engaged by the Council or Superintendent to provide information on appropriate measures, standards or achievement and/or to audit or review the district's performance against these standards for the purposes of monitoring.
 - Direct Council Inspection – The Council may ask the Superintendent to provide his/her interpretation and justification and make arrangements to inspect documents, activities or circumstances for evidence of compliance or non-compliance.

- 3. The Council must accept “any reasonable interpretation” and cannot review interpretation or outcomes against what they individually or as a Council would consider most reasonable.
- 4. The Council will establish a monitoring schedule in September of each year but may choose to monitor any policy by any method at any time.

Monitoring:

<u>Method(s)</u>	<u>Frequency</u>	<u>Month</u>
Council Self-evaluation	Once per year	March