

District Education Council – Superintendent Monitoring Report

Policy Name and Number: ASD-W-EL6 Effective Use of Schools

Reports Per Year: One

Date of Report: January 22, 2026

Previous Report: N/A

Future Reports: N/A

Policy Statement: The Superintendent shall not fail to adequately inform the District Education Council of proposed changes to grade level configurations and/or school facilities.

Accordingly, the Superintendent shall not:

1. Fail to report annually to the District Education Council on the district's enrolment projections and related functional capacity ratings.
2. Fail to report program changes that may impact the effective use of schools.
3. Fail to outline the steps to be followed per Policy 409 when a school closure is proposed.
4. Fail to provide to the District Education Council a prepared multi-year school infrastructure proposal.

Report Filed By: David McTimoney, Superintendent

Report Supported By: Shawn Tracey, Director of Finance and Administration
Jon Hoyt-Hallett, Director of Curriculum and Instruction
Susan Young, Director of Data and Improvement
Nadine Peters, Facilities Manager

Superintendent Interpretation:

- Policy requires the Superintendent to ensure the District Education Council (DEC) has all relevant information required to make decisions regarding the effective use of schools.
- Policy requires the Superintendent to share enrolment and program data of interest that is reflective of the district demographic status.
- The District Education Council is required under the Education Act to prioritize the Capital Improvement list for ASD-W. The list is submitted annually to the Department of Education and

Early Childhood (EECD) in September.

- The District Education Council is required to prioritize major capital construction ideas and send to EECD annually in May.
- The District Education Council is responsible for determining where sustainability and feasibility studies are to be completed within ASD-W.

Justification:

- The District Education Council has the authority under the Education Act, Sections 2(1-3), 3(1-2) & 3.1 to establish, operate, and propose closure of schools in Anglophone West School District.
- The District Education Council has the responsibility under the Education Act, Section 36.9(5)(h.i) to submit a report that identifies priorities respecting capital construction projects within the school district on an annual basis.
- The District Education Council has the responsibility under the Education Act, Section 45(2), to, at all times, have management, care, and control of all school property in the school district for which the DEC is established, until such time as the school property is declared surplus by the DEC.
- The Superintendent has the responsibility under the Education Act, Section 48(1) to be accountable to the District Education Council concerned for the management of programs and resources for the quality of learning.
- In the Education Act, Section 11(1), the Superintendent shall determine the placement of pupils in classes, grades, programs, services, and schools according to the needs of the pupils and the resources of the school district.
- EECD Policy 409, Sections 6.1, 6.2, 6.4, 6.5, 6.6, 6.7, 6.8 & appendices A, B, and C establish criteria for Multi-Year Infrastructure Planning requirements, grade reconfiguration and criteria for looking at school sustainability.

Compliance:

- District facilities staff prepare a Functional Capacity report which is shared with the District Education Council in January as per the annual planning cycle.
- The Director of Curriculum and Instruction and Director of Data and Improvement prepare enrolment and program reports to share with the District Education Council as per planning cycle.
- Enrolment is monitored on a monthly basis. ASD-W had a decline of 114 students in enrolment, as of the official enrolment date of October 1, 2025. Our official enrolment this year is 24 599 students.

- French Immersion programs are offered in various schools around the district and reviewed each year based on enrolment and capacity to maintain the program.
- ASD-W actively supports Indigenous students with curriculum and cultural programs as well as through the Enhanced Service Agreement.
- The school district is supporting long-term recommendations (LTR) from EECD.
- The Director of Finance and Administration and Transportation Manager use the software package “Baragar” to analyze information. Baragar fuels our school profile section on the district website.
- ASD-W is projecting 1073 students to enter into Kindergarten in September 2026, as of December 19, 2025, taking into account current registrations. Typical kindergarten enrollment each year is around 1525-1700 students.
- The Director of Finance and Administration and Facilities Manager prepare the Multi-Infrastructure Plan for District Education Council review and approval as per planning cycle. The web-based program “District Intelligence” is used and the annual demographic sheets for each school continue to be produced as required.
- The Director of Finance and Administration shares all information regarding feasibility studies with the District Education Council. There is currently a feasibility study underway by Ernst and Young and related to Garden Creek Elementary School and Kingsclear Community School rationalization. The findings will be presented to DEC later this school year.
- Sunset Acres Elementary School opened in September 2025 as a K-5 elementary school on Fredericton’s North Side, replacing McAdam Avenue Elementary School (torn down to make way for the new construction on the same site) and Nashwaaksis Memorial Elementary School (declared surplus and turned back to DTI).
- A new K-8 school for the Carleton North catchment area is in the planning phase and approved to move forward, with the educational specifications document completed and site selection almost finalized.
- A new middle school to replace George Street Middle School in Fredericton is in the planning phase, with the educational specifications document completed. Site selection is currently underway, with hopes to be finalized soon.
- A new elementary school to replace Liverpool Street Elementary School and Forest Hill Elementary School in Fredericton is in the planning phase, with the educational specifications document completed. Site selection is currently underway, with hopes to be finalized soon.

- A brand-new school for the Doak Road/Lincoln Heights area in Fredericton is in the planning phase, with the educational specifications document completed and to be presented to DEC for approval. The size of school was a topic of considerable discussion. This was considered a Tier 1 project.
- A permanent extension to Saint Mary's Academy in Edmundston is in the planning phase, with the educational specifications document completed and approved by Council in March 2025. The adjacency discussions have been completed. This was considered a Tier-1 project.
- Three new K-8 schools in the Town of Oromocto have been approved, which will result in the closure of seven schools in Oromocto/Burton once the new schools are built. A sustainability study was completed and approved by the Minister. This project has been moved into the "funded" category of the Stable Departmental Infrastructure Priority (SDIP) list.
- A mid-life upgrade for Oromocto High School has been approved and will be planned in the years ahead. This project has climbed on the SDIP.
- A replacement for Devon Middle School has been approved and will be planned in the years ahead. This project has climbed on the SDIP. DEC continues to advocate for this project to be considered Tier-1.
- A mid-life upgrade for Woodstock High School has been approved and will be planned in the years ahead. This project has climbed on the SDIP.
- Town of McAdam school rationalization, Montgomery Street Elementary School replacement, Keswick Ridge School replacement, and an addition to Leo Hayes High School are all projects that have been added to the SDIP.
- Data related to enrollment and school capacity is included in the appendices.

Appendices:

- Education Act
<http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf>
- Policy 409: Multi-Year School Infrastructure Planning
[Policies - Education](#)
- Functional Capacity Report
- Official Enrolment by School Level and Programs
- School Enrolment – Historic
- Kindergarten Registration – History and Projections

- French Program Report
- Minutes from May 2025 when the Major Capital List was discussed and approved – [Public-Meeting-Notes-May-222025 \(1\).pdf](#)
- Minutes from September 2025 when the Capital Improvement Projects list was discussed and approved - [Minutes-Public-Meeting-September-25-2025.pdf](#)

I report compliance with ASD-W-EL6 – Effective Use of Schools

David McTimoney