



# ASD-W

Anglophone School District West

## District Education Council – Superintendent Monitoring Report

**Policy Name and Number:** ASD-W-EL1 – Emergency Superintendent Succession

**Reports Per Year:** One

**Date of Report:** September 25, 2025

**Policy Statement:** In order to protect the Council in the event of sudden and unexpected loss of Superintendent services, the Superintendent shall not fail to assure that at least two other senior administrative staff are familiar with Council and Superintendent issues and process and capable of assuming Superintendent responsibilities on an emergency basis, should the need arise.

**Report Filed By:** David McTimoney, Superintendent

**Report Supported By:** N/A

### **Superintendent Interpretation:**

- Policy calls for the superintendent to ensure that operations and overall leadership of the district will continue in the event of a sudden and unexpected loss of superintendent services. This includes an understanding of DEC governance and relations.
- The superintendent will provide two names of ASD-W educational directors that meet the qualifications and the skills required for the position of superintendent to the District Education Council. These names will be shared with the DEC in confidence.

### **Justification:**

- Qualifications for the position of superintendent include: master's degree in education, or another appropriate post-graduate degree, at least five (5) years of teaching experience in the public system, at least eight (8) years of experience in an administrative and supervisory capacity within education.
- Additional skills and attributes that are important for the superintendent include: experience in senior roles in a complex organization, superb leadership, interpersonal skills, proven track record in leading innovation, champion of 21<sup>st</sup> century learning.

**Compliance:**

- Two names were presented to the District Education Council, in confidence, prior to the Public DEC Meeting on September 25, 2025.
- The Superintendent wrote to the two Directors, with a cc to the Director of Human Resources, to confirm the commitment for this school year as well as confirm the necessary credentials.
- The superintendent confirmed the two individuals declared to the DEC have the qualifications as listed in the most recent ASD-W employment posting for the acting superintendent.
- The superintendent conducts a bi-annual performance review to evaluate the necessary skills required for senior administration leadership expectations.

***I report compliance with ASD-W-EL1 – Emergency Superintendent Succession.***

*David McTimoney*