



**ASD-W**  
Anglophone School District West



## ANGLOPHONE WEST SCHOOL DISTRICT DISTRICT EDUCATION COUNCIL

Fredericton Education Centre 1135 Prospect Street & Fredericton High School  
Common Area 300 Priestman Street, Fredericton, NB

### Public Meeting Minutes

June 19, 2025

#### Council Members Present:

- Candice Browse – Sub-district 3
- Serena Bradford – Sub-district 5
- Ruth Eden – Sub-district 6
- Jim Mills – Sub-district 11
- Wallace Carr – Sub-district 12, Vice Chairperson
- Thomas Geburt – Sub-district 13, Chairperson

#### Council Member Regrets:

- Tanya Cloutier – Sub-district 4
- Janet Dean – Sub-district 8
- Michael Mazerolle – Sub-district 9
- Luke Carson – Student Councillor
- David Perley – First Nations Councillor

#### Council Vacancies:

- Sub-district 1
- Sub-district 2
- Sub-district 7
- Sub-district 10

#### ASD-W District & School Staff Present:

- David McTimoney Superintendent
- Kendra Hatheway, Executive Assistant to the Superintendent & District Education Council
- Shawn Tracey, Director of Finance & Administration
- Karen Morton, Director of Human Resources
- Stephen Bubar - IT Technology Support Specialist

#### District Staff Regrets:

#### Members of the Public

- 0 Media
- 5 Guests

#### • Call to Order:

- DEC Chairperson, Thomas Geburt, called the public meeting to order at **6:32 PM.**

#### • Welcome & Comments by the Chairperson:

- Chairperson Geburt, on behalf of the Council, acknowledged that, with the exception of one, the land on which Anglophone West School District schools are located is the traditional unceded and unsundered territory of Wolastoqiyik (Maliseet). This territory is covered by the Treaties of Peace and Friendship which the Wolastoqiyik (Maliseet), Mi'kmaq, and Passamaquoddy peoples first signed with the British Crown in 1725. The treaties did not deal with the surrender of lands and resources but in fact recognized the Wolastoqey (Maliseet), Mi'kmaq, and Passamaquoddy title and established the rules for what was to be an ongoing relationship between nations.
- Chairperson Geburt welcomed everyone to the public District Education Council (DEC) meeting and noted that, although five Councillors were absent, quorum was achieved, and the meeting could proceed.
- Chairperson Geburt reminded attendees of the vacancies in sub-districts 1, 2, 7, & 10.
- Chairperson Geburt introduced ASD-W Superintendent David McTimoney, who then introduced ASD-W staff who were in attendance.
- Chairperson Geburt thanked the public for signing in and reminded everyone public comments and discussions would take place at the end of the meeting.

- **Review and Approval of the Agenda:**

- The agenda was reviewed by the Council and approved by consensus.
- The presentation on Wolastoqey Education will not occur.

- **Review and Approval of Previous Public Meeting Minutes (May 22, 2025)**

- The minutes were reviewed by the Council and approved.

**ACTION:** Executive Assistant will ask the Director of Communications to post the May 22nd minutes on the ASD-W website.

**MOTION:** I move that the Council approve the May 22, 2025, public meeting minutes.

**MOVED BY:** Ruth Eden    **SECONDED BY:** Serena Bradford    **MOTION CARRIED**

- **Business Arising from the Minutes:**

- Currently, there is no business arising from the minutes.

- **Superintendent Monitoring Reports:**

- **Superintendent Report – ASD-W-EL4: Budgeting/Forecasting (2 of 2) & (4 of 4)**

- The Superintendent presented the EL4 monitoring report on Budgeting / Forecasting.
- The Superintendent indicated the EL4 monitoring report is supported by the following individuals: Shawn Tracey, Director of Finance and Administration; and Terri McKellar, Budget and Accounting Manager. The Superintendent must ensure that the financial position does not place undue strain on the ability of the school district to maintain its focus on achieving a balanced budget and preventing loss of services to its stakeholders. Likewise, the Superintendent must ensure that financial management staff follow Generally Accepted Accounting Principles (GAAP, CPA Handbook) and that any material discrepancies are investigated and reported during the financial reporting cycle. District staff prepare and review financial reports regularly, engaging the Superintendent as required. The Superintendent reviews quarterly reports, which are presented to the District Education Council (DEC) for approval and submission to the Department of Education and Early Childhood Development (EECD).
- ASD-W ended with a financial deficit of \$(3,300,577) for the 2024-25 fiscal year that ended on March 31, 2025. As previously agreed, EECD provided coverage of the deficit in full and brought our ending balance to zero.
- The Superintendent showed the 2025-26 fiscal year budget reduction plan to Council, identifying how \$6.22 million was found. He noted this plan will be available publicly on our website, effective tomorrow.
- A 2025-2026 fiscal year expenditure plan based on a global budget of \$331,316,935 has been submitted to DEC for approval. ASD-W has accounted for a budget reduction of \$6,216,765 put in place by EECD for this fiscal period. After this adjustment in this fiscal year, ASD-W is forecasting a balanced budget.
- The DEC Global budget of \$50,000 was sufficient for the 2024-25 fiscal year, finishing with a \$21,507.53 surplus. \$10,787.65 was used in an investment for physical education equipment to support schools when surplus was anticipated. Although as much as \$22K was allocated from the previous DEC budget surplus toward the purchase of PE equipment, it could not all be used as the items did not arrive before the end of the fiscal year. Shawn stated that the remaining purchase funding would come from the 2025-26 DEC budget. Also, it should be stated that the 2025-26 DEC budget was reduced to \$35K from \$50K, with \$15K being contributed toward the mandated EECD/GNB budget reduction.
- The Superintendent concluded his presentation on the EL4 monitoring report to Council and welcomed any questions.
- Councillor Carr expressed his concern and dismay over the layoff of library workers, further noting the importance of a library at the elementary grades. Councillor Carr also shared that he felt alternative solutions should have been explored further.



- The Superintendent clarified that the removal of school library workers' hours does not necessarily mean school libraries will close. Schools may choose to maintain their libraries, and forthcoming guidance will be provided to ensure compliance with the collective agreement.
- The Superintendent confirmed the ASD-W EL4 report will be posted publicly on the ASD-W website and reported compliance of the policy; the Council accepted.

**MOTION: I move that the District Education Council (DEC) approves the 2025-2026 school year budget.**

**MOVED BY: Ruth Eden      SECONDED BY: Candice Browse      MOTION CARRIED**

DEC Chairperson, Thomas Geburt, called a brief adjournment at **7:16 PM** in order to move the meeting to a more suitable location given the current distraction of CUPE 2745 members and supporters protesting outside.

DEC Chairperson, Thomas Geburt, once again, called the public meeting to order at **7:23 PM.**

- **New Business:**
- **Announcement of First Nations Councillor's resignation**
- Chairperson Geburt announced that due to increased family commitments, First Nation Councillor Mr. David Perley has resigned, effective June 30, 2025. The Minister of Education and Early Childhood Development has been notified and the process of identifying a new First Nations representative to serve as councillor is now underway.
- **ASD-W-CSR 1.4: Annual Summative Evaluation of the Superintendent**
- Chairperson Geburt stated that the Council conducts a formal, summative evaluation of the Superintendent in June of each year, as per DEC Policy. The evaluation is based upon data collected during the year from the monitoring of the Council's Ends Results and Executive Limitations policies. The Council conducts this review during an in-camera meeting and will provide the Superintendent with a copy of the evaluation.

**MOTION: I move that the District Education Council (DEC) accepts that the Superintendent, David McTimoney is in compliance with DEC policies at this time and has exceeded beyond the reasonable interpretation. WE have been particularly pleased with Mr. McTimoney's continued strong performance in support of the Council and the district staff and students. A more detailed assessment will be provided to him in our 'evaluation letter'.**

**MOVED BY: Candice Browse      SECONDED BY: Jim Mills      MOTION CARRIED**

- **Announcement of New Student Councillor for 2025-2026 school year**
- Chairperson Geburt announced that DEC Student Representative Luke Carson is participating in his grade 12 graduation today. He expressed appreciation for Luke's contributions to the Council and extended best wishes for his continued success as he begins university in the fall.
- Chairperson Geburt stated that following a district-wide call for applications across all 19 high schools, the Council received 25 submissions for the position of Student Representative. After reviewing all applications and conducting a vote, the District Education Council (DEC) selected Miss Rowan Seahra as the new Student Councillor, as approved by the Minister, and who will be joining us in September.
- **Minister's Excellence in Education Awards**
- Chairperson Geburt highlighted the Excellence in Education Awards presentation that recently took place in Fredericton, NB and recognized three ASD-W award recipients: MacKenzie Bell (Devon Middle School), Nicole McGillicuddy (Harvey High School), and Brennan Foley (Hubbard Elementary School).

- **Council of Student Leaders Report**

- Chairperson Geburt acknowledged the Council of Student Leaders (CSL) Report on Improving Experiences for High School Newcomer Students. He also commended CSL President Rowan Seahra for delivering an outstanding presentation at the District Education Council Symposium in May 2025.

- **Status of Nashwaaksis Memorial Elementary School**

- Chairperson Geburt reiterated the opening of a new elementary school on McAdam Avenue which was officially announced by the Minister of Education as "Sunset Acres Elementary School". The new school is scheduled to open in September 2025 which will house the children who attended Nashwaaksis Memorial Elementary School.
- Chairperson Geburt noted that Nashwaaksis Memorial Elementary School will need to be declared as surplus.

**MOTION: I move that the building and property associated with Nashwaaksis Memorial Elementary School be declared as surplus to the needs of the Anglophone West School District effective October 31, 2025.**

**MOVED BY: Serena Bradford    SECONDED BY: Candice Browse    MOTION CARRIED**

- **DEC Meeting Schedule for 2025-2026**

- Chairperson Geburt displayed the 2025-2026 DEC Meeting Schedule to Council and attendees.
- The DEC Strategic Working Session will be held on Saturday September 13, 2025, from 10:00am to 4:00pm at 20 Knowledge Park Drive, Fredericton, NB.
- The DEC Meeting Schedule will be formalized in September.

- **Update on District Plan 2025-2028**

- The Superintendent stated the current 2022-2025 District Education Plan is nearing completion, and a new plan has been developed over the past few months with contributions from DEC Councillors Bradford, Browse and Eden.
- The new plan is approximately 98% complete, with final refinements expected over the summer. It will be formally reviewed at the start of the new school year, as required by the Education Act.
- The plan focuses on three core goals for students: to learn, to be well, and to be respectful, with specific objectives in literacy, numeracy, positive learning environments, and education support services.
- The Superintendent noted that the Deputy Minister's office is developing a 10-year provincial education plan (2026-2036); input is expected from the District and there are plans for public consultation. The plan will include long-term recommendations, measurable targets, and timelines for implementation.

- **Update on Pilot Project for school calendar**

- The Superintendent stated a press conference, and an announcement is set for June 20<sup>th</sup> in Saint John, NB. The Minister of Education and Early Childhood Development is expected to speak about the provincial school calendar pilot project at that time.

**ACTION:** Kendra to share an update with the DEC.

- **Update on busing and hours for schools**

- The Superintendent indicated meetings were held with 31 impacted schools in the Oromocto and Fredericton areas to discuss changes to bus and school hours. These meetings included principals, vice principals, PSSC members, and union representatives, resulting in valuable school-based conversations. Two schools said they did not require a meeting.

- The Superintendent announced that starting next year, elementary schools in Fredericton and Oromocto will shift from half-day to full-day instruction on Wednesdays and Fridays, respectively, aligning with the teachers' collective agreement. This decision was informed by public consultation, including feedback from close to 4,000 on-line survey participants.
  
- **Correspondence:**
  - Chairperson Geburt updated Council regarding a recent letter sent to the Department of Education and Early Childhood (EECD) as it pertains to Major Capital Projects Submissions for 2026-2027. EECD has not acknowledged receipt of the communication.
  - Chairperson Geburt updated Council regarding a recent letter received from the Minister of Education as it pertains to DEC Quorum Requirements.
  - Chairperson Geburt noted another communication was sent to the Minister as it pertains to the vacancy in Sub-district 7; if approved by the Minister, a new councillor will be appointed and onboarded.
  - Chairperson Geburt noted another communication was sent to the Minister as it pertains to the vacancy in Sub-district 2; if approved by the Minister, a new councillor will be appointed and onboarded.
  - Chairperson Geburt reminded councillors that their laptops/iPads will need to be upgraded to Windows 11 and to schedule a convenient date/time with Collin Tibbits to have this done.
  - Council members were asked to check their emails periodically over the summer, as updates and information about the September meeting will be shared.
  
- **Public Comments:**
  - DEC Chairperson, Thomas Geburt asked the public if they had any questions, comments, or concerns.
  
- **Public Comments:**
  - Two school library workers whose positions were eliminated due to budget reductions spoke as well as a parent/PSSC Member, reading open letters to Council.
  - MLA David Coon shared a personal reflection on the meaningful role of library assistants, highlighting his mother's impact in that position and the strong community response – including student-led petitions – regarding changes to library staffing, underscoring the deep value placed on school libraries and their staff.
  
- **Closing Comments:** Chairperson Geburt offered appreciation to those who attended this evening.
  
- **Date of Next Public Meeting:** Thursday, September 25, 2025, Public Meeting at the Fredericton Education Centre 20 Knowledge Park Drive, Fredericton, NB E3C 2B5

Chairperson Geburt called for a motion to adjourn the meeting.

**MOVED BY:** Candice Browse

**SECONDED BY:** Serena Bradford

**MOTION CARRIED**

- **Adjournment:** The meeting was adjourned at 8:12 PM.

Thomas Geburt  
Thomas Geburt, Chairperson

25 Sept. 2025  
Date

Kendra Hatheway  
Kendra Hatheway, Executive Assistant  
to the Superintendent & DEC

Sept 25 / 2025  
Date