



**ASD-W**  
Anglophone School District West



**ANGLOPHONE WEST SCHOOL DISTRICT  
DISTRICT EDUCATION COUNCIL  
Fredericton High School Cafeteria  
300 Priestman Street, Fredericton, NB  
Public Meeting Minutes  
May 22, 2025**

**Council Members Present:**

- Candice Browse – Sub-district 3
- Tanya Cloutier – Sub-district 4
- Serena Bradford – Sub-district 5
- Ruth Eden – Sub-district 6
- Janet Dean – Sub-district 8
- Jim Mills – Sub-district 11
- Wallace Carr – Sub-district 12, Vice Chairperson
- Thomas Geburt – Sub-district 13, Chairperson
- Luke Carson – Student Councillor

**Council Member Regrets:**

- Connor Brennan – Sub-district 2
- Michael Mazerolle – Sub-district 9
- David Perley – First Nations Councillor

**Council Vacancies:**

- Sub-district 1
- Sub-district 7
- Sub-district 10

**ASD-W District & School Staff Present:**

- David McTimoney Superintendent
- Kendra Hatheway, Executive Assistant to the Superintendent & District Education Council
- Shawn Tracey, Director of Finance & Administration
- Karrie Bedford, Community Engagement Coordinator - Operations
- Paul MacIntosh, Director of Communication
- Stephen Bubar - IT Technology Support Specialist

**District Staff Regrets:**

**Members of the Public**

- 0 Media
- 25 Guests

• **Call to Order:**

- DEC Chairperson, Thomas Geburt, called the public meeting to order at **6:46 PM.**

• **Welcome & Comments by the Chairperson:**

- Chairperson Geburt, on behalf of the Council, acknowledged that, with the exception of one, the land on which Anglophone West School District schools are located is the traditional unceded and unsurrendered territory of Wolastoqiyik (Maliseet). This territory is covered by the Treaties of Peace and Friendship which the Wolastoqiyik (Maliseet), Mi'kmaq, and Passamaquoddy peoples first signed with the British Crown in 1725. The treaties did not deal with the surrender of lands and resources but in fact recognized the Wolastoqey (Maliseet), Mi'kmaq, and Passamaquoddy title and established the rules for what was to be an ongoing relationship between nations.
- Chairperson Geburt welcomed everyone to the public District Education Council (DEC) meeting and stated that while three DEC Councillors were absent a quorum was in effect.
- Chairperson Geburt reminded attendees of the vacancies in sub-districts 1, 2, 7, & 10.
- Chairperson Geburt introduced ASD-W Superintendent David McTimoney, who then introduced ASD-W staff who were in attendance.
- Chairperson Geburt thanked the public for signing in and reminded everyone public comments and discussions would take place at the end of the meeting.

- **Review and Approval of the Agenda:**

- The agenda was reviewed by the Council and approved by consensus.

- **Review and Approval of Previous Public Meeting Minutes (April 24, 2025)**

- The minutes were reviewed by the Council and approved.

**ACTION:** Executive Assistant will ask the Director of Communications to post the April 24 minutes on the ASD-W website.

**MOTION:** I move that the Council approve the April 24, 2025, public meeting minutes.

**MOVED BY:** Thomas Geburt

**SECONDED BY:** Candice Browse

**MOTION CARRIED**

- **Business Arising from the Minutes:**

- Currently, there is no business arising from the minutes.

- **Superintendent Monitoring Reports:**

- **Superintendent Report – ASD-W-ER2.2: School Culture**

- The Superintendent presented the ER2.2 monitoring report on School Culture.
- The Superintendent indicated the ER2.2 monitoring report is supported by the following individuals: Kendra Broad, Director of Education Support Services; Susan Young, Director of Data and Improvement; Karrie Bedford, Community Engagement Coordinator – Operations; Rosemary White – Community Schools Coordinator – Operations. This policy calls for the Superintendent to provide for a positive learning and working environment that is inclusive and supportive of both staff and students, promoting a passion for learning. The District Education Council (DEC) sees partnerships, celebrating success, and student voice as critical priorities for culture. With Students being active participants in their learning environments, learning will be improved through opportunities within the community and corresponding partnerships, celebrating achievements and success in learning along the way.
- The Superintendent concluded his presentation on the ER2.2 monitoring report to Council and welcomed any questions.
- Councillor Eden asked whether the data used to determine the rankings for the Mental Fitness and Resiliency Inventory (MFRI) and the Well-Being Index (WBI) included all personnel? Shawn Tracey stated the results encompass permanent employees, not casual employees, further adding each school has its own report – similar to the one we have – and all that data would then be consolidated for the annual ER2.2 monitoring report.
- Chairperson Geburt asked if the interpretation of this report was that ASD-W does have a positive culture? The Superintendent acknowledged that while the data reflects a generally positive school culture – highlighting strengths in mental fitness and resiliency – there are ongoing challenges, including the need for greater support for LGBTQIA2S+ students and addressing the quarter of students who report not feeling connected at school. The Superintendent emphasized the importance of continued investment in school counselors and support staff, noting that most students report good mental health and optimism about their future.
- The Superintendent confirmed the ASD-W ER2.2 report will be posted publicly on the ASD-W website and reported compliance of the policy; the Council accepted.

- **Superintendent Report – ASD-W-ER4: Sexual Orientation and Gender Identities**
- The Superintendent presented the ER4 monitoring report on Sexual Orientation and Gender Identities.
- The Superintendent indicated the ER4 monitoring report is supported by the following individuals: Kendra Broad, Director of Education Support Services; Susan Young, Director of Data and Improvement; Sandra Braun, School Counselling Coordinator at Oromocto Education Center (OEC); Donita Hillyard, School Counselling Coordinator at Woodstock Education Center (WEC); Kristi Nielsen, School Counselling Coordinator at Fredericton Education Centre (FEC). The Superintendent has the responsibility to implement procedures that promote a positive learning and working environment across the Anglophone West School District (ASD-W). It aligns with provincial guidelines to define appropriate behaviors and prevent discrimination, prejudice, and harassment. The district is committed to inclusivity, particularly for 2SLGBTQIA+ community members, by addressing heterosexism and cisnormativity, upholding human rights, and fostering diversity. These terms refer to biases that favor heterosexual and cisgender identities, often marginalizing gender and sexual diversity.
- The Superintendent concluded his presentation on the ER4 monitoring report to Council and welcomed any questions, to which there were none.
- The Superintendent confirmed the ASD-W ER4 report will be posted publicly on the ASD-W website and reported compliance of the policy; the Council accepted.
  
- **Presentation – Community Schools Presentation: Food Security/Breakfast & Lunch Program – Karrie Bedford**
- Karrie Bedford, Community Engagement Coordinator at ASD-W introduced herself and presented an overview of school food initiatives in the district, highlighting current developments, long-term outcomes, and her systems-thinking approach. As a registered dietitian with a decade of experience in food security and community development, she emphasised the importance of prevention, alignment, and collaboration. She joined the district in 2023 and is bringing fresh insights into school food programming.
- Karrie emphasized the importance of providing healthy, safe, locally sourced, and culturally appropriate foods in schools, noting that hunger among students stems from diverse causes beyond poverty. She highlighted the need for flexible, locally tailored programs and shared that stakeholders are seeing rising demand. She also noted the launch of Canada's National School Food Program, with a \$1 Billion investment over 5 years, and the release of its policy framework in June 2024, which stated New Brunswick was the 5<sup>th</sup> province to work with the Government of Canada to increase access to nutritious meals in schools for children across the country.
- Karrie outlined key partnerships supporting school food programs, including collaborations with the Department of Education, Food Depot Alimentaire (FDA), and Breakfast Clubs of Canada (BCC). Since 2011, school food program funding has expanded significantly, increasing the number of participating schools. Karrie also emphasized growing federal-provincial collaboration and her role in the New Brunswick School Food Coalition, which advocates for sustainable, universal access to nutritious school meals.
- Karrie highlighted the diverse and collaborative efforts supporting school food programs, including transportation logistics, varied food delivery models, and partnerships with local food banks, nonprofits, and businesses. Karrie further added the importance of system-wide coordination, noting that all 70 district schools will be part of the FDA program by 2025, with strong involvement from school staff, volunteers, and community partners.
- Karrie concluded with reflections on current progress and next step, highlighting ongoing efforts to expand infrastructure, onboard remaining schools, and build a network of school food champions. She emphasized the need for alignment, collaboration, and support across all levels to sustain and grow school food programs, with a focus on safety training, resource needs, and shared vision development.
- Councillor Cloutier, noted talk of Food Depot Alimentaire cuts and if those cuts will affect projects currently in place? Karrie stated ASD-W should not be impacted.
- Chairperson Geburt indicated there were 9 schools not currently on the FDA program and asked if there were on another program? Karrie confirmed that while those schools will be added in the 2025 school year, a lot of them have had food bank partnerships and some had been onboarded already. Chairperson Geburt asked Karrie to confirm there are indeed only 9 schools not on the FDA Breakfast Program.
- Councillor Carr asked if there would still be a need for volunteers? Karrie noted that despite new programs, continued reliance on volunteers and existing infrastructure will be essential, as a one-size-fits-all approach won't meet all school food program needs.

- Chairperson Geburt identified major challenges for implementing a hot lunch program in ASD-W schools, including outdated facilities, insufficient kitchen equipment, and the difficulty of ensuring meals remain hot when served and thought a full rollout of the program could take considerable time.
- **New Business:**
- **ASD-W-ER5: Positive Learning and Working Environment**
- Chairperson Geburt indicated the ER5 policy has been amended to align with Provincial Policy 703 and to incorporate insights gained from Merrit Johnson's presentation to Council on April 24, 2025. The ASD-W DEC will review this policy annually in April.

**MOTION: I move that the proposed policy ER5 – Positive Behavior and Working Environment be adopted as a DEC policy for Anglophone West School District.**

**MOVED BY: Candice Browse      SECONDED BY: Ruth Eden      MOTION CARRIED**

**ACTION:** The Superintendent to provide details of behavior tracking in Power School. At the Opening Meetings in August 2025, remind and discuss with principals, their responsibilities based on the Education Act.

- **ASD-W-ER4: Sexual Orientation and Gender Identities**
- Chairperson Geburt spoke of the tremendous amount of time spent on the government Policy 713 last year and indicated that the ASD-W policy needed to be in alignment with the Department of Education and Early Childhood (EECD) policy 713. Updates and edits were made collaboratively and agreed upon by Council.

**MOTION: I move that the proposed policy ER4 – Sexual Orientation and Gender Identities, dated 22 May 2025 be adopted and replace the current ER4 Sexual Orientation and Gender Identities policy, dated 11 January 2024.**

**MOVED BY: Luke Carson      SECONDED BY: Jim Mills      MOTION CARRIED**

- **Announcement of Sunset Acres Elementary School**
- Chairperson Geburt noted on May 15, 2025, the Department of Education and Early Childhood (EECD) announced the name of the new Anglophone K-5 school scheduled to open in September 2025, as Sunset Acres Elementary School. The school, built on the site of the former McAdam Avenue School replaces that school and Nashwaaksis Memorial School, is designed to accommodate 528 students.
- **Update on Sites for Liverpool/Forest Hill; George Street, Carleton North K-8 and Southeast Fredericton (SEF) School**
- Chairperson Geburt noted that official news, as it pertains to these sites has not been received yet. However, decisions pertaining to these projects are expected in the month of June 2025.
- **DEC Symposium Update – DEC Chairperson Thomas Geburt:**
- Chairperson Geburt summarized the current agenda, indicated Child & Youth advocate Mr. Kelly Lamrock is a scheduled guest speaker. Further adding that all PSSC members who applied to attend, can attend and their expenses, as outlined in the invitation will be reimbursed to them from the DEC Council budget.
- **Major Capital Projects Submissions for 2026-2027**
- Chairperson Geburt indicated the Major Capital Projects Submission includes both previously submitted and new projects based on school functionality, population pressures, and aging infrastructure. The list is detailed and forward-looking, with annual updates planned to reflect evolving needs.

- Chairperson Geburt also noted Devon Middle School is highlighted as a priority, with a recommendation to elevate it to a Tier 1 project. The submission also outlines several conceptual approaches for managing school facilities, which were reviewed by Council.

**MOTION:** I move that the Major Capital Projects for 2026-2027 for ASD-West, proposed by the Chairperson, be approved.

I move that the draft letter regarding capital planning and containing the list of the approved major capital projects for ASD-West be approved and sent to the Department of Education and Early Childhood Development.

**MOVED BY:** Serena Bradford      **SECONDED BY:** Ruth Eden      **MOTION CARRIED**

- **Correspondence:**

- Chairperson Geburt updated Council regarding a recent letter sent to the Minister of Education as it pertains to recommending the appointment of DEC Student Councillor for 2025-2026 school year.
- Chairperson Geburt noted another communication was sent to the Minister of Education as it pertains to the new vacancy in Sub-district 2

- **Public Comments:**

- DEC Chairperson, Thomas Geburt asked the public if they had any questions, comments, or concerns.

- **Public Comments:**

- Theresa McAllister, President of Local 2745, addressed Council and presented DEC Chairperson Geburt with a copy of a letter that was forwarded to the Minister and a couple other authorities, requesting a freeze on the budget cuts.
- Two other members of the public offered their opinion on the cuts to library worker positions.
- Another public member asked the following questions, which were responded to by the Superintendent:
  - Is each school expected to follow a written process for staff and student social skill development?
  - Can you provide a review of each principal's leadership style, particularly in relation to their understanding of the social skill development required with their school? And will you please provide a summary of the results for each of the 70 schools in the ASD-W?

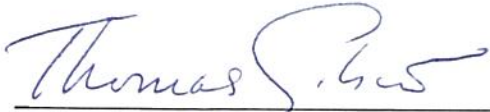
- **Closing Comments:** Chairperson Geburt offered appreciation to those who attended this evening.

- **Date of Next Public Meeting:** Thursday, June 19, 2025, Public Meeting at the Fredericton Education Centre 1135 Prospect Street, Fredericton, NB E3B 3B9

Chairperson Geburt called for a motion to adjourn the meeting.

**MOVED BY:** Everyone      **SECONDED BY:** Everyone      **MOTION CARRIED**

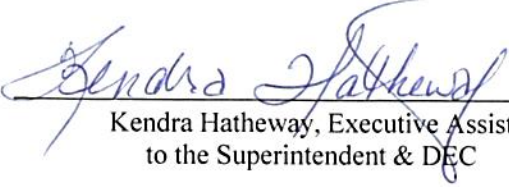
- **Adjournment:** The meeting was adjourned at 8:41 PM.



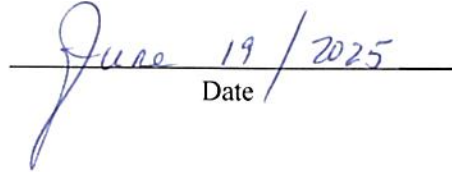
Thomas Geburt, Chairperson



Date



Kendra Hatheway, Executive Assistant  
to the Superintendent & DEC



Date