



ASD-W
Anglophone School District West



ANGLOPHONE WEST SCHOOL DISTRICT DISTRICT EDUCATION COUNCIL

Fredericton Education Centre
1135 Prospect Street, Fredericton, NB

Public Meeting Minutes

April 24, 2025

Council Members Present:

- Connor Brennan – Sub-district 2
- Candice Browse – Sub-district 3
- Serena Bradford – Sub-district 5
- Ruth Eden – Sub-district 6
- Janet Dean – Sub-district 8
- Michael Mazerolle – Sub-district 9
- Jim Mills – Sub-district 11
- Wallace Carr – Sub-district 12, Vice Chairperson
- Thomas Geburt – Sub-district 13, Chairperson
- Luke Carson – Student Councillor
- David Perley – First Nations Councillor

Council Member Regrets:

- Tanya Cloutier – Sub-district 4 (virtually)

Council Vacancies:

- Sub-district 1
- Sub-district 7
- Sub-district 10

ASD-W District & School Staff Present:

- David McTimoney Superintendent
- Kendra Hatheway, Executive Assistant to the Superintendent & District Education Council
- Shawn Tracey, Director of Finance & Administration
- Paul MacIntosh, Director of Communication
- Collin Tibbits - IT Technology Support Specialist

District Staff Regrets:

Members of the Public

- 0 Media
- 3 Guests

• Call to Order:

- DEC Chairperson, Thomas Geburt, called the public meeting to order at **6:45 PM.**

• Welcome & Comments by the Chairperson:

- Chairperson Geburt, on behalf of the Council, acknowledged that, with the exception of one, the land on which Anglophone West School District schools are located is the traditional unceded and unsundered territory of Wolastoqiyik (Maliseet). This territory is covered by the Treaties of Peace and Friendship which the Wolastoqiyik (Maliseet), Mi'kmaq, and Passamaquoddy peoples first signed with the British Crown in 1725. The treaties did not deal with the surrender of lands and resources but in fact recognized the Wolastoqey (Maliseet), Mi'kmaq, and Passamaquoddy title and established the rules for what was to be an ongoing relationship between nations.
- Chairperson Geburt welcomed everyone to the public District Education Council (DEC) meeting and stated that while one DEC Councillor was absent a quorum was in effect.
- Chairperson Geburt reminded attendees of the vacancies in sub-districts 1, 7, & 10.
- Chairperson Geburt introduced ASD-W Superintendent David McTimoney, who then introduced ASD-W staff who were in attendance.
- Chairperson Geburt thanked the public for signing in and reminded everyone public comments and discussions would take place at the end of the meeting. Chairperson Geburt welcomed Mr. David Coon, MLA for Fredericton-Lincoln to the meeting.

- **Review and Approval of the Agenda:**
- The agenda was reviewed by the Council.

MOTION: I move that the Council approve the agenda.

MOVED BY: Michael Mazerolle **SECONDED BY:** Connor Brennan **MOTION CARRIED**

- **Review and Approval of Previous Public Meeting Minutes (March 27, 2025)**
- The minutes were reviewed by the Council and approved by consensus.
- ACTION:** Executive Assistant will ask the Director of Communications to post the March 27 minutes on the ASD-W website.

MOTION: I move that the Council approve the March 27, 2025, public meeting minutes.

MOVED BY: Candice Browse **SECONDED BY:** Ruth Eden **MOTION CARRIED**

- **Business Arising from the Minutes:**
- Currently, there is no business arising from the minutes.
- **Superintendent Monitoring Reports:**
- **Superintendent Report – ASD-W-EL5: Asset Protection**
- The Superintendent presented the EL5 monitoring report on Asset Protection.
- The Superintendent indicated the EL5 monitoring report is supported by the following individuals: Shawn Tracey, Director of Finance and Administration; Jin Jeong, Facilities Manager; Daniel Wishart, Transportation Manager; Terri McKellar, Budget and Accounting Manager. The District Education Council (DEC) is responsible under the Education Act, Section 45(2), to at all times have management, care and control of all school property in the school district for which the DEC is established, until such time as the school property is declared surplus by the DEC. ASD-W district assets could be fixed assets, monetary assets, capital assets, buildings and buses and also include files and information that needs to be protected. The Superintendent has the responsibility to provide for the effective and efficient management of available financial resources and ensure compliance with the Department of Education and Early Childhood (EECD) policy and expectations.
- The Superintendent concluded his presentation on the EL5 monitoring report to Council and welcomed any questions.
- A discussion took place surrounding the recent provision of Naloxone kits in ASD-W high schools. Councillor Ruth Eden inquired if these kits were added because of an incident? The Superintendent explained that Naloxone kits were added as a precautionary measure. This initiative was a collaborative effort between him and the Health & Safety consultant aimed at proactively addressing potential health emergencies.
- Councillor Eden also inquired on the number of schools within ASD-W that still have asbestos? Shawn Tracey, Director of Finance and Administration (DFA) indicated that in the absence of his list, he approximated there to be 37 schools within ASD-W to have asbestos. Shawn further added the most common locations of asbestos is in schools built before 1960 and explained the work order requirements, so as not to disturb the asbestos. Shawn also stated annually, in the Spring, ASD-W provides the Department of Education and Early Childhood (EECD) with their asbestos remediation plan which is often worked on during the summer months when schools are vacant.
- The Superintendent confirmed the ASD-W EL5 report will be posted publicly on the ASD-W website and reported compliance of the policy; the Council accepted.

- **Presentation – Merrit Johnson**

- Superintendent David McTimoney introduced Merrit Johnson. Merrit is a Fredericton High School senior who received the New Brunswick Human Rights Commission's Youth Human Rights Award in September 2024 in recognition of her passionate advocacy for 2SLGBTQIA+ students.
- Merrit is a member of FHS's Safe Space executive committee, she created 2SLGBTQIA+ inclusive resource presentations for teachers to use in classes. She also developed an anti-bullying initiative and paired it with information on career planning and personal wellness for students.
- Merrit and Sydney Penney, her friend created a presentation that listed resources students could rely on if they were being bullied or harassed. Merrit's goal is to make the presentation and resources available to teachers at other schools.
- Councillor Ruth Eden noted a lot of teachers simply do not know how to address bullying when they see it and that there may be a lack of training. Merrit indicated giving the same presentation to teachers is beneficial in terms of being able to address bullying with their students and with their classes.
- The Superintendent and DEC Chairperson Geburt both commended Merrit's accomplishments and Chairperson Geburt, on behalf of the District Education Council (DEC) and Anglophone School District West (ASD-W), presented Merrit with a certificate of achievement.
- The Superintendent indicated he will be sure to discuss the responsibilities of the principal and the Education Act at the upcoming Opening Principals meeting in August.

- **New Business:**

- **ASD-W-ER5: Positive Learning and Working Environment – Councillors Browse / Eden:**

- Councillors Candice Browse and Ruth Eden expressed the importance of a current and up to date ASD-W-ER5 Governance Policy and put forth suggested edits.
- The Council agreed to changing the Policy Name to "Positive Learning and Working Environment".
- Chairperson Geburt felt it was important to include the language learned this evening from Merrit Johnson's presentation.
- The Superintendent spoke of Provincial Policy 703, the district 703 policies which are listed on the ASD-W website and further added that some schools will utilize the district policy to create their own school policy that would include guidance or reminders of next steps to be taken at the school level.
- Chairperson Geburt proposed the new ends policy ER5 be reviewed annually in the month of April.
- Councillor Eden will facilitate the amendments and send the final draft back to Chairperson Geburt for consideration, followed by approval at the Public Meeting on May 22, 2025.

ACTION: The Superintendent to provide details of behavior tracking in Power School. At the Opening Meetings in August 2025, remind and discuss with principals, their responsibilities based on the Education Act.

- **ASD-W-ER4: Sexual Orientation and Gender Identities – DEC Chairperson Thomas Geburt:**

- Chairperson Geburt indicated the ER4 policy was last revised in January 2024.
- Chairperson Geburt felt it was important to include the language learned this evening from Merrit Johnson's presentation.
- The Superintendent spoke of Provincial Policy 713.
- Chairperson Geburt spoke of the tremendous amount of time spent on the government Policy 713 last year and indicated that the ASD-W policy needs to be in alignment. Council was asked to review the changes proposed in advance of the Public Meeting on May 22, 2025, so it can be approved.

- **Council Student Leaders Update – Councillor Luke Carson:**

- DEC Student Councillor, Luke Carson indicated that the Council of Student Leaders (CSL) held their third in-person meeting at Cuffman Street Elementary. This meeting included presentations by Child and Youth Advocate Kelly Lamrock, Member of Legislative Assembly (MLA) of New Brunswick David Coon, for Fredericton-Lincoln and Leader of the Green Party of New Brunswick, Senator Krista Ross, and the Minister of Education and Early Childhood Development Claire Johnson attended the sessions and expressed tremendous interest in the Council of Student Leaders and their goals.

- The Council of Student Leaders team conducted data analysis on different polls that went out to schools as it pertains to Newcomers and Newcomer Support. Councillor Carson indicated the last in-person meeting of the CSL will be held in May where they will finalize their report.
- Chairperson Geburt indicated he would appreciate Councillor Carson providing a full presentation of the CSL project for this year at the final Council meeting in June.

• **DEC Symposium Update – DEC Chairperson Thomas Geburt:**

- Chairperson Geburt summarized the current agenda, confirming the opening speaker is Child & Youth advocate Mr. Kelly Lamrock and mentioned some of the planned events, such as the breakout sessions.
- Chairperson Geburt also noted that all PSSC members who applied to attend will in fact be able to attend and their expenses as outlined in the invitation will be reimbursed to them from the DEC Council budget.

MOTION: I move that up to \$8000 from the DEC budget be allocated to support PSSC and presenter attendance at the DEC symposium to be conducted in Fredericton on May 30th & 31st, 2025.

MOVED BY: Ruth Eden

SECONDED BY: Serena Bradford

MOTION CARRIED

• **CLEVR Reporting – DEC Chairperson Thomas Geburt:**

- Chairperson Geburt reminded everyone to log into CLEVR and complete their assessments of the various reports that Superintendent McTimoney presents to Council. Chairperson Geburt relies on the completed assessments to draft the superintendent's annual evaluation.

• **Discussion on Major Capital Projects – Superintendent / Director of Finance & Administration:**

- Shawn Tracey, the Director of Finance and Administration (DFA) confirmed the district keeps a database of each school and updates the information on an annual basis, as part of the infrastructure plan to support decisions around sustainability and major capital infrastructure.
- The DFA discussed the projects currently underway. Chairperson Geburt indicated decisions are expected in April as it pertains to:
 - o Carleton North K-8 – Land Acquisition and Architectural Design
 - o Liverpool Elementary and Forest Hill Elementary - Land Acquisition and Architectural Design
 - o George Street Middle School Replacement - Land Acquisition and Architectural Design
- The DFA discussed the Department of Education and Early Childhood's (EECD) evaluation of five school projects in our district using the Quadruple Bottom-Line (QBL) Matrix and noted their ranking on the five-year provincial plan.

• **Correspondence:**

- Chairperson Geburt updated Council regarding a recent letter sent to the Minister of Education as it pertains to the name of the new school on Fredericton's North Side, he is still waiting on a response from the Minister.
- Chairperson Geburt noted a letter he received from Geary Elementary Community School (GECS) PSSC and Home and School Association as well as the response he provided to the GECS group on behalf of the Council.

• **Public Comments:**

- DEC Chairperson, Thomas Geburt asked the public if they had any questions, comments, or concerns.

• **Public Comments:**

- MLA Mr. David Coon acknowledged the incredible hard work put forth by the staff, the district, and the District Education Council (DEC) members.

Closing Comments: Chairperson Geburt offered appreciation to those who attended this evening.

- **Date of Next Working Meeting:** Thursday, May 8, 2025, at the Woodstock Education Centre 138 Chapel Street Woodstock, NB E7M 1H3
- **Date of Next Public Meeting:** Thursday, May 22, 2025, Public Meeting at the Fredericton Education Centre 1135 Prospect Street, Fredericton, NB E3B 3B9

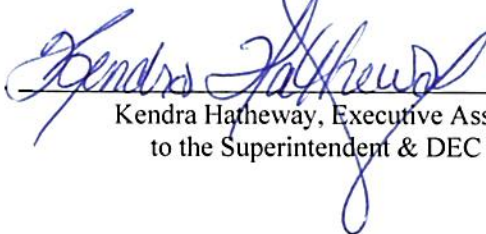
Chairperson Geburt called for a motion to adjourn the meeting.

MOVED BY: Everyone **SECONDED BY:** Everyone **MOTION CARRIED**

- **Adjournment:** The meeting was adjourned at 8:41 PM.


Thomas Geburt, Chairperson

22 May 2025
Date


Kendra Hatheway, Executive Assistant
to the Superintendent & DEC

22 May 2025
Date