



District Education Council – Superintendent Monitoring Report

Policy Name and Number: ASD-W-EL6 Effective Use of Schools

Reports Per Year: One

Date of Report: January 23, 2025

Previous Report: N/A

Future Reports: N/A

Policy Statement: The Superintendent shall not fail to adequately inform the District Education Council of proposed changes to grade level configurations and/or school facilities.

Accordingly, the Superintendent shall not:

1. Fail to report annually to the District Education Council on the district's enrolment projections and related functional capacity ratings.
2. Fail to report program changes that may impact the effective use of schools.
3. Fail to outline the steps to be followed per Policy 409 when a school closure is proposed.
4. Fail to provide to the District Education Council a prepared multi-year school infrastructure proposal.

Report Filed By: David McTimoney, Superintendent

Report Supported By: Shawn Tracey, Director of Finance and Administration
Jon Hoyt-Hallett, Director of Curriculum and Instruction
Susan Young, Director of Data and Improvement
Jin Hee Jeong, Facilities Manager

Superintendent Interpretation:

- Policy requires the Superintendent to ensure the District Education Council (DEC) has all relevant information required to make decisions regarding the effective use of schools.
- Policy requires the Superintendent to share enrolment and program data of interest that is reflective of the district demographic status.
- The District Education Council is required under the Education Act to prioritize the Capital Improvement list for ASD-W. The list is submitted annually to the Department of Education and Early Childhood (EECD) in September.

- The District Education Council is required to prioritize major capital construction ideas and send to EECD annually in May.
- The District Education Council is responsible for determining where sustainability and feasibility studies are to be completed within ASD-W.

Justification:

- The District Education Council has the authority under the Education Act, Sections 2(1-3), 3(1-2) & 3.1 to establish, operate, and propose closure of schools in Anglophone West School District.
- The District Education Council has the responsibility under the Education Act, Section 36.9(5)(h.i) to submit a report that identifies priorities respecting capital construction projects within the school district on an annual basis.
- The District Education Council has the responsibility under the Education Act, Section 45(2), to at all times have management, care, and control of all school property in the school district for which the DEC is established, until such time as the school property is declared surplus by the DEC.
- The Superintendent has the responsibility under the Education Act, Section 48(1) to be accountable to the District Education Council concerned for the management of programs and resources for the quality of learning.
- In the Education Act, Section 11(1), the Superintendent shall determine the placement of pupils in classes, grades, programs, services, and schools according to the needs of the pupils and the resources of the school district.
- EECD Policy 409, Sections 6.1, 6.2, 6.4, 6.5, 6.6, 6.7, 6.8 & appendices A, B, and C establish criteria for Multi-Year Infrastructure Planning requirements, grade reconfiguration and criteria for looking at school sustainability.

Compliance:

- District facilities staff prepare a Functional Capacity report which is shared with the District Education Council in January as per the annual planning cycle.
- With a desire to provide additional details related to functional capacity, the ASD-W Summary Statistics Sheet from EECD and a report on Classroom Capacity for Elementary, Middle, or K-8 Schools have been added to this year's report.
- The Director of Curriculum and Instruction and Director of Data and Improvement prepare enrolment and program reports to share with the District Education Council as per planning cycle.

- Enrolment is monitored carefully. ASD-W continues to see a climb in enrolment, most notably due to welcoming international students who have moved to our province and live in our school district boundaries.
- French Immersion programs are offered in various schools around the district and reviewed each year based on enrolment and capacity to maintain the program.
- ASD-W actively supports Indigenous students with curriculum and cultural programs as well as through the Enhanced Service Agreement.
- The school district is supporting both short-term and long-term recommendations from EECD.
- The Director of Finance and Administration and Transportation Manager oversee enrolment projections using the software package “Baragar”.
- ASD-W is projecting 1135 students to enter into Kindergarten in September 2025, as of January 13, 2025.
- The Director of Finance and Administration and Facilities Manager prepare the Multi-Infrastructure Plan for District Education Council review and approval as per planning cycle. The web-based program “District Intelligence” is used and the annual demographic sheets for each school continue to be produced as required.
- The Director of Finance and Administration shares all information regarding feasibility studies with the District Education Council. There has not been a feasibility study in a number of years.
- Cuffman Street Elementary opened in September 2024 as a K-5 elementary school on Fredericton’s North Side, easing enrollment pressures at Gibson-Neill Memorial Elementary School.
- A new elementary school is set to open on McAdam Avenue in Fredericton in September 2025. This facility will replace the former McAdam Avenue Elementary School (now torn down) and Nashwaaksis Memorial Elementary School, serving more than 400 students.
- A new K-8 school for the Carleton North catchment area is in the planning phase and approved to move forward, with the educational specifications document completed and sight selection on the horizon.
- A new middle school to replace George Street Middle School in Fredericton is in the planning phase and approved to move forward. Site selection is currently underway.
- A new elementary school to replace Liverpool Street Elementary School and Forest Hill Elementary School in Fredericton is in the planning phase and approved to move forward. Site selection is currently underway.

- A brand-new school for the Doak Road/Lincoln Heights area has been announced as a tier one project and planning is now underway.
- A permanent extension to Saint Mary's Academy has been announced as a tier one project and planning is now underway.
- Three new K-8 schools in the Town of Oromocto have been approved, resulting in the closure of seven schools in Oromocto/Burton. A sustainability study was completed and approved by the Minister. Work will begin in the years to come.
- A mid-life upgrade for Oromocto High School has been approved and will be planned in the years ahead.
- A replacement for Devon Middle School has been approved and will be planned in the years ahead.
- A rationalization for Garden Creek Elementary School and Kingsclear Community School has been approved and will be planned in the years ahead. A sustainability study will engage the community at the right time in the years ahead.
- A mid-life upgrade for Woodstock High School has been approved and will be planned in the years ahead.

Appendices:

- Education Act
<http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf>
- Policy 409: Multi-Year School Infrastructure Planning
[Policies - Education](#)
- Functional Capacity Report
- ASD-W Summary Stats from EEC Report
- Classroom Capacity – ASD-W – Elementary, Middle, or K-8 Schools 2024-25 Report
- Official Enrolment by Grade Level and Programs
- School Enrolment – Historic
- Kindergarten Registration – History and Projections
- French Program Report

- Minutes from May 2024 when the Major Capital List was discussed and approved – [Approved-Minutes-Public-Meeting-May-23-2024-1.pdf](#)
- Minutes from September 2024 when the Capital Improvement Projects list was discussed and approved - [Minutes-Public-Meeting-September-19-2024.pdf](#)

I report compliance with ASD-W-EL6 – Effective Use of Schools

David McTimoney