



EMERGENCY / CRISIS RESPONSE

EMERGENCY RESPONSE

(school evacuation, bomb threat, lock down/lock in)

During normal working hours

- 1) If applicable, call 911 first; then
- 2) Call the emergency line at 506-453-5333

The call will be forwarded to the Superintendent or his designate.

Line of Authority:

- 1) Superintendent
- 2) Director of Finance and Administration
- 3) Director of Schools at appropriate Education Center

Once contact is made with the office of the Superintendent, please follow your school-based plan. A member of the District Emergency Response Team will contact you to offer assistance.

After normal working hours, e-mail

david.mctimoney@nbed.nb.ca
shawn.tracey@nbed.nb.ca

CRISIS RESPONSE

(death of a student or staff member)

During normal working hours

- 1) Call the Office of the Superintendent
506-444-4034 or
- 2) Call reception at 506-453-5454

The call will be forwarded to the Superintendent or his designate.

Line of Authority:

- 1) Superintendent
- 2) Director of Support Services
- 3) Senior Education Officer at appropriate Education Centre
- 4) Coordinator for Guidance and Positive Learning
- 5) Coordinator of Support Services at appropriate Education Centre

Once contact is made with the office of the Superintendent, please follow your school-based plan. A member of the District Crisis Response Team will contact you to offer assistance.

After normal working hours, e-mail

- 1) david.mctimoney@nbed.nb.ca
- 2) kendra.broad@nbed.nb.ca

FACILITIES RESPONSE – Call 1-866-569-2981 (day or night)

(Power outages, plumbing issues, maintenance type issues, etc.)

AMBULANCE

School will notify the Director of Schools when ambulance services are requested.

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