



**ANGLOPHONE WEST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL
Garden Creek Elementary School
Public Meeting Minutes
September 19, 2024**

<p>Council Members Present:</p> <ul style="list-style-type: none"> • Connor Brennan – Sub-district 2 • Candice Browse – Sub-district 3 • Serena Bradford – Sub-district 5 • Ruth Eden – Sub-district 6 • Janet Dean – Sub-district 8 • Michael Mazerolle – Sub-district 9 • Jim Mills – Sub-district 11 • Wallace Carr – Sub-district 12, Vice Chairperson • Thomas Geburt – Sub-district 13, Chairperson • Luke Carson – Student Councillor <p>Council Member Regrets:</p> <ul style="list-style-type: none"> • Tanya Cloutier – Sub-district 4 • Chris Harquail – Sub-district 10 • David Perley – First Nations Councillor <p>Council Vacancies:</p> <ul style="list-style-type: none"> • Sub-district 1 • Sub-district 7 	<p>ASD-W District & School Staff Present:</p> <ul style="list-style-type: none"> • David McTimoney, Superintendent • Kendra Hatheway, Executive Assistant to the Superintendent & DEC • Jon Hoyt-Hallett Director of Curriculum and Instruction • Ann Manderson, French Second Language - French Immersion Subject Coordinator • Jin Jeong, Facilities Manager • Darla Day, Director of Schools • Alex Yaychuk, Principal Garden Creek Elementary • Collin Tibbits, IT Support <p>District Staff Regrets:</p> <p>Members of the Public</p> <ul style="list-style-type: none"> • 0 Media • 10 Guests – 2 of which are members of the Garden Creek PSSC, Kim Sorlie and Michelle Armstrong
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- **Call to Order:**
- Chairperson, Thomas Geburt, called the public meeting to order at **6:45 PM**

- **Welcome & Comments by the Chairperson:**
- Chairperson Geburt, on behalf of the Council, acknowledged that, with the exception of one, the land on which Anglophone West School District schools are located is the traditional unceded and unsurrendered territory of Wolastoqiyik (Maliseet). This territory is covered by the Treaties of Peace and Friendship which the Wolastoqiyik (Maliseet), Mi'kmaq, and Passamaquoddy peoples first signed with the British Crown in 1725. The treaties did not deal with the surrender of lands and resources but in fact recognized the Wolastoqey (Maliseet), Mi'kmaq, and Passamaquoddy title and established the rules for what was to be an ongoing relationship between nations.
- Chairperson Geburt welcomed everyone to the public District Education Council (DEC) meeting and introduced Luke Carson, the new Student Councillor. The Superintendent introduced district staff in attendance.
- Chairperson Geburt thanked the public for signing in and reminded everyone public comments would be at the end of the meeting.

- **Review and Approval of the Agenda:**
- The agenda was reviewed by the Council and approved by consensus.

- **Review and Approval of Previous Public Meeting Minutes (June 27, 2024)**
- The minutes were previously reviewed by the Council and approved by consensus.

MOTION: I move the June 27, 2024, Public Meeting Minutes be approved as presented.

MOVED BY: Ruth Eden SECONDED BY: Connor Brennan MOTION CARRIED

- **Business Arising from the Minutes:**

- There was no business to discuss from the previous month minutes.

- **Superintendent Monitoring Reports:**

- Superintendent Report - ASD-W-ER2.0: Mission, Vision and Core Values Statement
- The Superintendent presented his monitoring report ER2.0 to Council and welcomed any questions.
- The report on ASD-W-ER2.0 is posted publicly on the ASD-W website.

- Superintendent Report – ASD-W-EL0 – Global Executive Limitations

- The Superintendent presented his monitoring report EL0 to Council and welcomed any questions.
- The report on ASD-W-EL0 is posted publicly on the ASD-W website.

- Superintendent Report – ASD-W-EL1 – Emergency Superintendent Succession

- The Superintendent presented his monitoring report EL1 to Council and welcomed any questions.
- The Superintendent indicated there are 2 individuals who have been named to assume his duties on his behalf if he is unable to fulfil the responsibilities of his role. While this information is not publicly available, the information is shared with the DEC Council in private session.
- The report on ASD-W-EL1 is posted publicly on the ASD-W website.
- The Superintendent reported compliance of these three policies, and the Council accepted.

- **Presentation: French Second Language - Jon Hoyt-Hallett & Ann Manderson**

- Jon Hoyt-Hallett, Director of Curriculum and Instruction, and Ann Manderson Subject Coordinator for French Second Language/French Immersion programs gave a presentation to Council regarding French programs in ASD-W. A few questions followed the presentation.

- **Questions:**

- Has ASD-W been able to secure French Immersion teachers? Jon indicated staffing is ongoing, and they are scheduled to conduct several interviews tomorrow. While there is a nationwide shortage of French Immersion teachers, there are ongoing studies on how to handle the shortage. Job fairs are being held & retention goals are in place to recruit and retain French Immersion teachers
- Will there be any accommodations for those grade two students who missed the French Immersion program this school year at Minto Elementary? Jon stated those grade one and two students will be permitted to enter next year, under special circumstances, if FI exists at MEMS.
- While the French Immersion entry level has changed numerous times, Ann Manderson indicated earlier entry into French Immersion program enables children to efficiently and effectively learn both languages.
- Local Permit holders must achieve a certain criterion or a proficiency level. What assistance is provided to those who didn't meet the criteria or proficiency standards? And what steps are in place to retain local permits? There are incentives to assist with retention. Jon indicated Language Learning Opportunity (LLO) is a program that finds creative ways to teach French Second Language. The name has changed but the intent has not changed and there are six schools currently participating in this initiative
- **ACTION:** Jon Hoyt-Hallett, will advise how many Local Permit holders are in French Second Language positions?

- **New Business:**

- Council Vacancies (Sub-district 1 and 7) – Chairman Geburt indicated despite the vacancies in both Sub-districts, DEC Members are actively covering these districts.

- **DEC Meeting Schedule School Year 2024 – 2025:**

- A leadership presentation by the 3 Director of Schools, is scheduled for November 21, 2024.

MOTION: I move the DEC Meeting Schedule for school year 2024-25 be approved as presented.

MOVED BY: Candice Browse SECONDED BY: Serena Bradford MOTION CARRIED

- **ACTION:** Kendra H. to have the ASD-W website updated with most recent schedule.

- **Capital Improvements for 2025-2026; Update on Capital Improvements 2024-2025:**

- Jin confirmed deferred project funds from last year will carry forward to the following year.
- Wallace pointed out the cost of the current projects are higher now than in the past.
- **ACTION:** Superintendent & Staff will advise the department which capital improvements have been approved.

MOTION: I move the recommended capital improvement projects for 2025-26 be approved.

MOVED BY: Wallace Carr SECONDED BY: Candice Browse MOTION CARRIED

- **Request for Access to School Property – Rogers Communication:**

- Rogers requires cooperation from ASD-W to install and maintain a tower they plan to erect near Nashwaaksis Middle School.
- David explained Rogers Communication requires unrestricted road access via the Nashwaaksis Middle School property. Shawn Tracey investigated fully and determined there were no safety concerns to those who attend the school. An Agreement to Grant Easement will be signed.
- **ACTION:** David to communicate to the Department of Education and Early Childhood Development

MOTION: I move that Rogers Communication be granted a 10-metre-wide access easement over, across and through the Nashwaaksis Middle School Property as depicted on the site plan attached to their request.

MOVED BY: Serena Bradford SECONDED BY: Candice Browse MOTION CARRIED

- **The Superintendent Update on New School Year & Staffing Fast Facts:**

- David updates this document annually in September. It is comprised of facts on such topics as enrollment numbers, buses, facilities, staff, early childhood employees, casual employees and our budget for the year.
- **ACTION:** Kendra H. to have Damon add it to the website.

- **DEC Goals for School Year 2024-25:**

- **Goal 1:** Infrastructure – The DEC will be proactive in creating a long-term capital plan for the District while continuing to enhance and maintain all of our district facilities / infrastructure to ensure they are safe, structurally sound, technologically savvy, and are a welcoming environment for all students and staff.
- **Goal 2:** District Plan – The DEC will support the Superintendent in the implementation and monitoring of the District Plan focus of Classroom Practice, Learning Environments, and Leadership & Teaming.
- **Goal 3:** First Nation – The Council will continue to become more aware of the history, culture and teachings of our First Nations and will support efforts to acknowledge and accept the work of the Truth and Reconciliation Commission.

MOTION: I move that the following Goals be approved for the District Education Council of ASD-West for the school year 2024-25.

MOVED BY: Mike Mazerolle SECONDED BY: Jim Mills MOTION CARRIED

- **PSSC Handbook – PSSC Composition:**

- The PSSC Handbook has not be revised since 2013. Chairperson Geburt ascertained there were several redundancies
- Chairperson Geburt will review the edits and comments suggested by The Superintendent ahead of sending it to the CDC.

MOTION: With regard to the size of Parent School Support Committees in ASD-West, I move that the District Education Council (DEC) direct that the Superintendent advise schools that should there be less than 6 volunteers or more than 12 volunteers who wish to form a PSSC, that the school administration seek DEC approval to form PSSCs outside of the parameters set in Section 32(2) of the Education Act.

MOVED BY: Ruth Eden

SECONDED BY: Serena Bradford

MOTION CARRIED

- **Correspondence:**

- Letter from Minister re New School Hours, 26 June 2024
- Email Response to Minister on New School Hours by Superintendent, 8 July 2024
- Letter of Appointment Student Councillor, 11 July 2024
- Email to Minister Requesting Decision on Sustainability Study, 30 July 2024
- Letter from Minister requesting more information on Sustainability Study, 30 July 2024
- Letter to Minister re more information on Sustainability Study, 8 August 2024
- Letter to Minister Advising of Vacancy in Sub-district 1, 3 September 2024

- **Public Comments:**

- Mr. Flynn questioned why McAdam and Harvey were not on the Capital Improvements project priority list.
- Mr. Scott Cousins followed up with comments from the May 9th and May 23rd DEC meetings stating McAdam was #8 on the Infrastructure Plan. Chairperson Geburt offered to follow up with Mr. Cousin's with an email explanation of the Capital Planning/Projects process, the roles of the District and the EECD and how projects can move up or down the list annually depending on a variety of factors.
- The Superintendent indicated a review of the catchment area will take place in the new calendar year.
- Chairperson Geburt further stated the DEC goals for this school year are to look further into the future to determine what is needed and what is not.

- **Closing Comments:**

- The Chairperson thanked everyone for attending the public DEC meeting.
- The Chairperson confirmed the DEC and Staff are apolitical and encouraged all to exercise the right to vote in the upcoming provincial election.

- **Date of Next Public Meetings:** Thursday, October 24, 2024, at the Kingsclear Community School, 3188 Woodstock Road, Fredericton, NB E3C 1K9.

MOTION: Chairperson Geburt moved to adjourn the meeting.

MOVED BY: Thomas Geburt

SECONDED BY: Connor Brennan

MOTION CARRIED

- **Adjournment:** The meeting was adjourned at 8:15 PM.

Thomas Geburt

Thomas Geburt, Chairperson

24 October 2024

Date

Kendra Hatheway

Kendra Hatheway, Executive Assistant
to the Superintendent & DEC

October 23, 2024

Date