



ANGLOPHONE WEST SCHOOL DISTRICT



ANGLOPHONE WEST SCHOOL DISTRICT DISTRICT EDUCATION COUNCIL

Fredericton Inn
Public Meeting Minutes
July 4, 2022

Council Members Present:

- Tanya Adams – Sub-district 1
- Janet Dean – Sub-district 8
- Michael Mazerolle – Sub-district 9
- Chris Harquail – Sub-district 10
- Jim Mills – Sub-district 11
- Wallace Carr – Sub-district 12, Vice Chairperson
- Thomas Geburt – Sub-district 13, Chairperson
- Hayden Sparkes – Student Representative
- David Perley – First Nations Councillor

Council Member Regrets:

- Luke Rousselle – Sub-district 2
- Jessica Martin – Sub-district 3
- Tanya Cloutier – Sub-district 4
- Serena Bradford – Sub-district 5
- Paul MacIntosh – Sub-district 6

ASD-W District Staff Present:

- David McTimoney, Superintendent
- Shawn Tracey, Director of Finance and Administration
- Karen Morton, Director of Human Resources
- Jennifer Read, Director of Communications
- Janice Gagnon, French Second Language Subject Coordinator
- Ann Manderson, French Second Language Subject Coordinator
- Amanda Desveaux, French Second Language Subject Coordinator
- Carol Clark-Caterini, Executive Assistant to the Superintendent & DEC

Guest:

- Members of the Public (2)
- Media (1)

Vacancy:

- Sub-district 7

Call to Order:

- Thomas Geburt, Chairperson, called the public meeting to order at **6:30 PM.**

Welcome & Comments by the Chairperson:

- Chairperson Geburt, on behalf of the Council, acknowledged that the land on which Anglophone West School District schools, with the exception of one, are located on the traditional unceded and unsundered territory of Wolastoqiyik (Maliseet). This territory is covered by the Treaties of Peace and Friendship which the Wolastoqiyik (Maliseet), Mi'kmaq, and Passamaquoddy peoples first signed with the British Crown in 1725. The treaties did not deal with surrender of lands and resources but in fact recognized Wolastoqey (Maliseet), Mi'kmaq, and Passamaquoddy title and established the rules for what was to be an ongoing relationship between nations.
- Chairperson Geburt acknowledged Councillor/Elder David Perley and his wife Elder Imelda Perley as recently receiving the prestigious order of Canada for their extraordinary work and contributions to Indigenous communities and the nation.

Introductions:

- Councillor Geburt welcomed Councillors and he acknowledged those from the public in attendance. Superintendent McTimoney introduced the district office staff in attendance.

Consent Items:

Approval of the Agenda

- The agenda was previously reviewed by the Council and approved by consensus as presented.

MOTION:

..... to approve the agenda as presented tonight.

MOVED BY: Wallace Carr

SECONDED BY: Chris Harquail

MOTION CARRIED

Approval of the Minutes – May 19, 2022:

- The minutes were previously reviewed by the Council and approved by consensus.

MOTION:

..... to approve the minutes as distributed.

MOVED BY: Tanya Adams

SECONDED BY: Jim Mills

MOTION CARRIED

Presentations:

Curriculum & Program Presentation: French Second Language - Janice Gagnon, Ann Manderson and Amanda Desveaux

- The Subject Coordinators introduced themselves to the Council and they provided a brief description of their roles in ASD-W. This presentation focused on three components: French proficiency and oral communication skills, the French Second Language Program (2021-22), and Language Learning Opportunities (LLO) in ASD-W. The Council was asked to participate in an interactive activity, handouts were provided, and this presentation has been shared with Councillors and saved on the ASD-W website.
- Councillor Carr asked if the four ASD-W schools selected to pilot the FLORA program were compensated with additional revenue and resources for participating in this pilot program. Janice responded that these schools were compensated with additional FTE and/or resources.
- Councillor Carr asked if the LLO program was for 1 year only or if this program is expected to continue. Janice responded that the LLO pilot program was for one year, but it had been expanded to additional schools. Schools who wish to continue with the LLO will need to use their own resources and there will not be a continuation or assignment of extra FTEs for this program
- It was noted that schools participating in the LLO program have unique French learning. Approximately eight ASD-W schools/Early Childhood Centres will participate in the LLO Program for the 2022-2023 school year.

Circle of Understanding:

- Councillor Perley shared a Circle of Understanding presentation called Stereotypes and Misconceptions. Through Councillor Perley's work at UNB, he shared what he has identified as misconceptions believed and spoken in the general public. This would include the tax burden, lack of contemporary contributions, and special status misconceptions. It was noted that more communication and dialogue are needed to break stereotypes and these beliefs. This Circle of Understanding presentation was shared with the Council and posted publicly on the ASD-W website.
- Councillor Perley was asked if he would continue sharing the Circle of Understanding presentations with the Council at public meetings during the 2022-2023 school year. Councillor Perley agreed to this request, and he asked Councillors to provide him with presentation topics that they would like to learn about.

Business Arising from the Minutes:

Early Learning and Childcare – Update after June 30th Engagement Session:

- The Chairperson shared that he had attended an engagement session about Early Learning and Childcare with the Department of Education and Early Childhood Development. The focus of this meeting was to learn the strategies in place by the Provincial Government to support the pre-kindergarten age group.

CLEVR Inputs:

- **ACTION:** The Chairperson will arrange for another CLEVR training session to be offered for Councillors by the Data and Accountability Supervisor in the fall.

Naming of Gymnasium at McAdam High School

- At the May 19th public DEC meeting, a motion had been approved in principle to rename the McAdam High School gymnasium. This motion was moved by Councillor Bradford, seconded by Councillor Mazerolle, and approved by the Council. To make the new name official, Councillor Hayden Sparkes will move the following:

MOTION:

I move that we confirm that the new official name for the McAdam High School gymnasium is “The Jody Robinson Gymnasium”.

MOVED BY: Hayden Spakes SECONDED BY: Chris Harquail MOTION CARRIED

New Business:

Minister’s Excellence in Education Awards – Update / New Committee in 2022-23:

- Chairperson Geburt shared the names of the most recent Minister’s Excellence in Education award recipients from ASD-W. Pamela Thomas, Teacher at Harold Peterson Middle School; Shanna Frenette, Vice Principal at Andover Elementary School; and Laura Noble, Teacher at Leo Hayes High School. This award is in recognition of demonstrating outstanding skills in innovative educational practices and leadership, responding to the diverse needs of all learners, lifelong learning and fostering a positive learning environment.
- Chairperson Geburt thanked the members of the Awards Committee and requested that other Councillors consider participating in the next Awards Committee.

DEC Meeting Schedule and Planning Cycle for 2022-23

- Chairperson Geburt previously shared a proposed meeting schedule with Councillors on the DEC Portal. This schedule reflects all meetings to be held in the city of Fredericton for the 2022-2023 school year.

MOTION:

..... I move to accept this meeting schedule and planning cycle as presented tonight.

MOVED BY: Wallace Carr SECONDED BY: Michael Mazerolle MOTION CARRIED

Curricular and Program Presentation Schedule for 2022-23:

- Dianne Kay, Director of Curriculum and Instruction, had previously provided the Council with a proposed presentation schedule for all public meetings from September to June 2023. This schedule is saved on the DEC Portal for Councillors to review.

Circle of Understanding presentation schedule for 2022-23:

- David Perley, First Nations Councillor, was asked to prepare a Circle of Understanding presentation schedule and present at the upcoming public DEC meetings. **ACTION:** Councillor Perley requested feedback from fellow Councillors on Indigenous topics of interest as he prepares this schedule. Chairperson Geburt will send a reminder e-mail to Councillors for their input.

Status of Sub-District 7 Vacancy:

- Chairperson Geburt shared a recommendation letter has been prepared for the Minister of Education and Early Childhood Development with the name of a replacement candidate.

PSSC Attendance Policy for DEC members:

- Chairperson Geburt began a discussion on the number of Parent School Support Committee (PSSC) meetings a Councillor should attend. It was noted that the number of meetings attended have varied across school districts and amongst sub-district Councillors. Therefore, a recommendation was made to review the DEC Policies in the new school year and include the expectation.

Multifactor Authentication Protection (MFA):

- Chairperson Geburt provided a final reminder to Councillors who have not updated their iPad with the MFA requirement. Instructions have been sent to Councillors and if this installation is not completed by the mid-July extension, your Microsoft Office 365 will no longer be accessible.

District Plan Update:

- The Superintendent reviewed a DRAFT 3-year District Plan that has been developed and shared with the organization and Council. The focus of this 3-year plan is on classroom practice, positive learning environment, & leadership and teaming.

- The Superintendent indicated the one-year plan for 2021-2022 was coming to a close with over-arching goals met on skill in progress.

Superintendent Evaluation:

- During a private session the renewal of the Superintendent was discussed amongst Councillors. It was noted that the Student Representative Councillor was exempt from this discussion. The following motion was carried.

MOTION:

..... The District Education Council (DEC) accepts that the Superintendent, David McTimoney is in compliance with the DEC policies at this time and has exceeded beyond the reasonable interpretation. We have been particularly pleased with Mr. McTimoney's performance in the following areas:

- Exemplary leadership during the COVID-19 pandemic
- Effective communications to students, parents, and staff on continual changes to routines and policies related to the pandemic
- Support of the DEC's goals and priorities particularly with regard to acknowledgement and recognition of First Nations issues
- Support to furthering capital infrastructure planning for the district
- Management of staffing issues related to the pandemic, strike, activities, and funding shortfalls for Educational Assistants
- Support to the DEC in filling Councillor vacancies

It is therefore the recommendation of the DEC that the Superintendent receive a four-step increase in salary, however, it is aware that he has reached the control point maximum and that re-earnable increments under the Management and Non-Union wage scale is currently suspended. As such, this compensation reference is simply for recognition.

MOVED BY: Wallace Carr SECONDED BY: Michael Mazerolle MOTION CARRIED

Correspondence:

- The Chairperson acknowledged the following incoming / outgoing correspondence related to the work of the Council.
 - Letter to the Minister from Hubbard Elementary School Parent School Support Committee (PSSC) - dated May 16, 2022 – concerns with the governance process was included in the correspondence. This letter was shared with the Chairperson and a request was made for him to share with the Minister. On June 1, 2022, the Chairperson shared this correspondence with the Minister.
 - Letter from the Minister - Renewal Student Representation – received on May 19, 2022 – Approval was granted by the Minister to renew Councillor Hayden Sparkes as the DEC Student Representative for ASD-W.
 - Letter to EECD (Josh Nowlan, Acting Director of Facilities & Transportation) – Multi-year Infrastructure Plan and Major Capital Project Priorities – sent on May 19, 2022 – The Major Capital Improvement Priorities was also included.
 - Letter from EECD (Josh Nowlan) - Capital Projects – received on May 26, 2022 – a response was received acknowledging the lists and that the process will begin in the fall.
 - Letter to the Premier from Council of DEC Chairs (CDC) - Education Governance Reform – sent on June 3, 2022 – Chairperson Geburt shared this correspondence to the Premier along with several appendices.
 - Letter from three MLAs to Superintendent and DEC Chair received on June 16, 2022 – MLA Carr, Minister Wilson and MLA Wetmore shared their concerns on the Oromocto High School upgrades and have requested additional responses on this school. Shawn Tracey and David McTimoney are working on this reply.
 - Thank you letters and intent to continue discussions were received from Minister M. Wilson, J. Carr MLA, and R. Wetmore MLA in response to the CDC letter to the Premier regarding the Education Governance Reform - received on June 17, 2022.
 - A letter from the District Education Council was sent to the Minister of Education and Early Childhood Development on May 4, 2022, regarding the recent vacancy in sub-district 7 (Bliss Carman Middle, Forest Hill, George Street Middle, Liverpool, Montgomery, and New Maryland). Letter from the Minister - Vacancy Sub-district 7 – received on June 17, 2022 – business as usual until government submits changes to legislation.

Superintendent Reports:

Superintendent Report (1 of 1) – ASD-W-EL4: Budgeting and Forecasting

- The Superintendent presented the report *ASD-W-EL4: Budgeting and Forecasting*, as per the Annual Planning Cycle. This report is presented four times per year and is posted publicly on the ASD-W website and the DEC Portal. A surplus of \$115,309.00 was reported for the 2021-2022 fiscal year.
- Councillor Carr stated that a lot of money is taken from Facilities to cover the shortfall of Educational Assistant. Shawn responded that the offset is accumulated by various savings and that maintenance work continues at all schools.
- Councillor Carr asked if the school district was compensated for the drastic increase in fuel needed for transportation and heating. Shawn responded that the Province of N.B. will compensate the school district should we see a deficit per quarter.
- Councillor Perley asked where First Nations Education fits into this report. Shawn responded that \$413,000.00 was designated to First Nations Education that is included on the programs line in the financial report. Enhancement funds are in addition to these funds and when the Enhancement agreements are signed between First Nation communities and the Province of N.B., funding is provided and tracked by Shawn under each of the six First Nation Communities in ASD-W. **ACTION:** Councillor Perley requested that these financial reports be included in the December reporting on First Nations Tuition Enhancement Report and Superintendent Report – ASD-W-ER11: Wabanaki Education.
- The Council was in agreement with the expenditure plan for the 2022-2023 school year and the following motion was carried.

MOTION

.....to approve the expenditure plan as presented tonight.

MOVED BY: Wallace Carr SECONDED BY: Michael Mazerolle MOTION CARRIED

Superintendent Report (2 of 2) – ASD-W-EL4: DEC Finance and Budget

- The Superintendent presented the report *ASD-W-EL4DEC Finances and Budget*, as per the Annual Planning Cycle. This report is presented two times per year and is posted publicly on the ASD-W website and the DEC Portal. A surplus of \$5,678.82 was reported as remaining from an opening balance of \$50,000.00 for the 2021-2022 fiscal year.

Committee Reports:

Student Voice Committee

- Councillor Carr reported a Student Voice Committee meeting was held on May 26, 2022. Minutes from the final 2021-2022 meeting are shared on the DEC portal. Discussions included High School Reform and a presentation was shared with the small group of students present.
- The Superintendent shared his vision to include all nineteen High School Student Council Presidents, First Nation representatives, International Students and DEC representation who will gather approximately four times per year to share their experiences and collaborate.

Public Comments:

- A member of the public requested Councillor Perley to speak about “who he is” and how he defines “a new relationship, love, and harmony” during a Circle of Understanding presentation. This individual requested to know when the Minister’s request, regarding the Council’s future, will occur in legislature. Chairperson Geburt responded that this is expected to occur in the fall. As well, communication will follow from the Council in response to this individual’s correspondence that was just received. A discussion took place regarding the Superintendent reference to leadership and upcoming teaming in the district plan for 2022-2025.
- The Superintendent expanded on his meaning of this statement through various resources and recognition of accomplishments.
- Members of the public included Leo Hayes High School PSSC Chairperson who asked if the DEC Symposium was planned to be reinstated. The Chairperson responded that the symposium had been cancelled by EECD and not expected to occur this fall. **RETRACTED: Following the meeting, Mr. Geburt, Chairperson e-mailed the individual to inform him that he had found a notification that the symposium is planned, in Fredericton, on November 25 – 26, 2022. Details, agenda etc. will follow closer to the event.**

- The PSSC Chairperson asked when the District Education Plan is expected to be available to the public. Confirmation was given that this document will be available at the Public DEC meeting in September.
- The PSSC Chairperson asked if unfilled DEC sub-district vacancy were going to remain vacant or if there are plans to recruit new members. Chairperson Geburt responded that a letter was signed tonight to the Minister of Education and Early Childhood Development requesting Sub-district 7 be filled with their recommendation of name.
- The PSSC Chairperson inquired on the process for assigning Educational Assistants in schools. The Superintendent responded that this role is assigned based on student needs. The School Administrator submits their requests for Educational Assistants to the district office. It was noted that ASD-W begin with 642 positions that could increase to 690-700. In addition, the shift on how Education Assistants are assigned is determined this school year during the month of June for the following school year.
- The PSSC Chairperson thanked the District Education Council for their hard work and dedication to ASD-W.

Closing Comments:

- Chairperson Geburt informed those in attendance of the next public meeting to be held on September 22, 2022, at the Fredericton Inn. **ACTION:** Councillor Perley was asked to make arrangements with a First Nations Community where a public Council meeting could be held during the 2022–2023 school year.

Date of Next Public Meeting: Thursday, September 22, 2022 – Fredericton Inn & Convention Centre

Adjournment: The meeting was adjourned at **8:47 PM**.

Thomas Geburt

Thomas Geburt, Chairperson

22 Sept. 2022

Date

Carol Clark-Caterini

Carol Clark-Caterini, Executive Assistant
to the Superintendent & DEC

September 22/22

Date