



District Education Council – Superintendent Monitoring Report

Policy Name and Number: ASD-W-EL6 Effective Use of Schools

Reports Per Year: One

Date of Report: January 25, 2024

Previous Report: N/A

Future Reports: N/A

Policy Statement: The Superintendent shall not fail to adequately inform the District Education Council of proposed changes to grade level configurations and/or school facilities.

Accordingly, the Superintendent shall not:

1. Fail to report annually to the District Education Council on the district's enrolment projections and related functional capacity ratings.
2. Fail to report program changes that may impact the effective use of schools.
3. Fail to outline the steps to be followed per Policy 409 when a school closure is proposed.
4. Fail to provide to the District Education Council a prepared multi-year school infrastructure proposal.

Report Filed By: David McTimoney, Superintendent

Report Supported By: Shawn Tracey, Director of Finance and Administration
Dianne Kay, Director of Curriculum and Instruction
Susan Young, Supervisor of Data and Accountability
Jin Hee Jeong, Facilities Manager
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Superintendent Interpretation:

- Policy requires the Superintendent to ensure the District Education Council has all relevant information required to make decisions regarding the effective use of schools.

- Policy requires the Superintendent to share enrolment and program data of interest that is reflective of the district demographic status.
- The District Education Council is required under the Education Act to prioritize the Capital Improvement list for ASD-W. The list is submitted annually to the Department of Education and Early Childhood (EECD) in September.
- The District Education Council is required to prioritize major capital construction ideas and send to EECD annually in May.
- District Education Council is responsible for determining where Sustainability and Feasibility studies are to be completed within the ASD-W.

Justification:

- The District Education Council has the authority under the Education Act, Sections 2(1-3), 3(1-2) & 3.1 to establish, operate and propose closure of schools in Anglophone West School District.
- The District Education Council has the responsibility under the Education Act, Section 36.9(5)(h)(i) to submit a report that identifies priorities respecting capital construction projects within the school district on an annual basis.
- The District Education Council (DEC) has the responsibility under the Education Act, Section 45(2), to at all times have management, care, and control of all school property in the school district for which the DEC is established, until such time as the school property is declared surplus by the DEC.
- The Superintendent has the responsibility under the Education Act, Section 48(1) to be accountable to the District Education Council concerned for the management of programs and resources for the quality of learning.
- In the Education Act, Section 11(1), the Superintendent shall determine the placement of pupils in classes, grades, programs, services, and schools according to the needs of the pupils and the resources of the school district.
- EECD Policy 409, Sections 6.1, 6.2, 6.4, 6.5, 6.6, 6.7 & appendices A,B,C establishes criteria for Multi-Year Infrastructure Planning requirements, grade reconfiguration and criteria for looking at school sustainability.

Compliance:

- District Facilities staff prepare a Functional Capacity report which is shared with the District Education Council as per the annual planning cycle.
- The Director of Curriculum and Instruction and Supervisor of Data and Accountability prepare enrolment and program reports to share with the District Education Council as per planning cycle.
- Enrolment is monitored carefully. ASD-W continues to see a climb in enrolment, most notably due to welcoming international students who have moved to our province and live in our school district boundaries.
- French Immersion programs are offered in various schools around the district and reviewed each year based on enrolment and capacity to maintain the program.
- The school district is supporting both short-term and long-term recommendations from EECD.
- The Director of Finance and Administration and Transportation Manager oversee enrolment projections using the software package “Baragar”.
- The Director of Finance and Administration and Facilities Manager prepare the Multi-Infrastructure Plan for District Education Council review and approval as per planning cycle. The web-based program “District Intelligence” has replaced the annual demographic sheets for each school.
- The Director of Finance and Administration shares all information regarding Feasibility Studies with the District Education Council.
- A new elementary school is set to open on Cuffman Street in Fredericton in September 2024. This facility will relieve the enrolment pressures currently found at Gibson-Neill Memorial Elementary School. Catchment area is currently being considered by a team, to be finalized by the Superintendent and approved by the DEC in March 2024.
- A new elementary school is under construction on McAdam Avenue in Fredericton and is scheduled to open in September 2025.
- A new K-8 school for the Carleton North catchment area is in the planning phase, complete with an educational specifications committee currently active and sight selection on the horizon.
- A new middle school to replace George Street Middle School in Fredericton has been announced.
- A new elementary school to replace Liverpool Street Elementary School and Forest Hill Elementary School in Fredericton has been announced.
- A sustainability study has been launched in the Town of Oromocto and Burton to consider closing seven schools in favour of building three new schools.

Appendices:

- Education Act: Section 2(1-3): Establishment of Schools
<http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf>
- Education Act: Section 3(1-2): Operation of Schools
<http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf>
- Education Act: Section 3.1: Closure of Schools
<http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf>
- Education Act: Section 36.9(5)(h)(i): Authority and responsibility of the District Education Councils
<http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf>
- Education Act: Section 45(2): School Property
<http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf>
- Education Act: Section 48: Duties of Superintendent
<http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf>
- Education Act: Section 11(1): Placement of Pupils
<http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf>
- Policy 409: Multi-Year School Infrastructure Planning
<https://www2.gnb.ca/content/dam/gnb/Departments/ed/pdf/K12/policies-politiques/e/409A.pdf>
- Functional Capacity Report
- Official Enrolment by Grade Level and Programs
- School Enrolment - Historic
- French Program Report
- Minutes from May 2023 when the Major Capital List was discussed and approved - [Approved-Minutes-Public-Meeting-May-25-2023 \(2\).pdf](#)
- Minutes from September 2023 when the Capital Improvement Projects list was discussed and approved - [Approved-Minutes-Public-Meeting-Sept-28-2023.pdf](#)

I report compliance with ASD-W-EL6 – Effective Use of Schools

David McTimoney