



District Education Council – Superintendent Monitoring Report

Policy Name and Number: ASD-W-EL1 – Emergency Superintendent Succession

Reports Per Year: One

Date of Report: September 28, 2023

Policy Statement: In order to protect the Council in the event of sudden and unexpected loss of Superintendent services, the Superintendent shall not fail to assure that at least two other senior administrative staff are familiar with Council and Superintendent issues and process and capable of assuming Superintendent responsibilities on an emergency basis, should the need arise.

Report Filed By: David McTimoney, Superintendent

Report Supported By: N/A

Superintendent Interpretation:

- Policy calls for the superintendent to ensure that operations and overall leadership of the district will continue in the event of a sudden and unexpected loss of superintendent services. This includes an understanding of DEC governance and relations.
- The superintendent will provide two names of ASD-W educational directors that meet the qualifications and the skills required for the position of superintendent to the District Education Council. These names will be shared with the DEC in confidence.

Justification:

- Qualifications as outlined in the most recent ASD-W employment posting for the acting superintendent included: master's degree in education, or another appropriate post-graduate degree, at least five (5) years of teaching experience in the public system, at least eight (8) years of experience in an administrative and supervisory capacity within education.
- Additional skills outlined in the most recent ASD-W employment posting for the acting superintendent included: experience in senior roles in a complex organization, superb leadership, interpersonal skills, proven track record in leading innovation, champion of 21st century learning.

Compliance:

- Two names were presented to the District Education Council, in confidence, at the DEC working session on September 9, 2023.
- The Superintendent wrote to the two Directors, with a cc to the Director of Human Resources, to confirm the commitment for this school year as well as confirm the necessary credentials.
- The superintendent confirmed the two individuals declared to the DEC have the qualifications as listed in the most recent ASD-W employment posting for the acting superintendent.
- The superintendent conducts a bi-annual performance review to evaluate the necessary skills required for senior administration leadership expectations.

I report compliance with ASD-W-EL1 – Emergency Superintendent Succession.

David McTimoney