



**DISTRICT EDUCATION COUNCIL  
Superintendent's Monitoring Report**

<b>Policy Name</b>	<b>Effective Use of Schools</b>		
<b>Policy Number</b>	<b>ASD-W-EL-6</b>	<b>Number of Reports per year</b>	<b>1</b>
<b>Policy</b>	<p><b>The Superintendent shall not fail to adequately inform the District Education Council of proposed changes to grade level configurations and / or school facilities.</b></p> <p><b>Accordingly, the Superintendent shall not:</b></p> <ol style="list-style-type: none"> <li><b>1. Fail to report annually to the District Education Council on the district's enrolment projections and related functional capacity ratings.</b></li> <li><b>2. Fail to report program changes that may impact the effective use of schools.</b></li> <li><b>3. Fail to outline the steps to be followed per Policy 409 when a school closure is proposed.</b></li> <li><b>4. Fail to provide to the District Education Council a prepared multi-year school infrastructure proposal.</b></li> </ol>		
<b>Date of Report</b>	<p><b>February 9, 2023</b></p> <p><b>(Rescheduled from January 26, 2023, due to the inclement weather)</b></p>		
<b>Date of Previous Report (s) This School Year</b>	<b>N/A</b>		
<b>Date of Future Report (s) This School Year</b>	<b>N/A</b>		
<b>Report Filed by:</b>	<b>David McTimoney, Superintendent</b>		
<b>Report Supported by:</b>	<p><b>Dianne Kay, Director of Curriculum and Instruction</b>  <b>Shawn Tracey, Director of Finance and Administration</b>  <b>Jin Hee Jeong, Facilities Manager</b></p>		

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<p><b><u>Interpretation:</u></b></p> <ul style="list-style-type: none"> <li>• <b>Policy requires the Superintendent to ensure the District Education Council has all relevant information required to make and support decisions regarding the effective use of schools. This information is related to facilities, enrolment, and programs.</b></li> <li>• <b>The District Education Council is required under the Education Act to prioritize the Capital Improvement list for ASD-W. The list is submitted to the Department of Education and Early Childhood.</b></li> <li>• <b>The District Education Council is responsible for determining where sustainability and feasibility studies are to be completed within ASD-W.</b></li> </ul> <p><b><u>Justification:</u></b></p> <ul style="list-style-type: none"> <li>• <b>The District Education Council has the authority under the Education Act, Sections 2(1-3), 3(1-2) &amp; 3.1 to establish, operate and propose closure of schools in Anglophone West School District, approval of the Minister is required for establishing and closing schools.</b></li> <li>• <b>The District Education Council has the responsibility under the Education Act, Section 36.9(5-h-i) to submit a report that identifies priorities respecting capital construction projects within the school district on an annual basis.</b></li> <li>• <b>The District Education Council (DEC) has the responsibility under the Education Act, Section 45(2) to, at all times, have management, care and control of all school property in the school district for which the DEC is established, until such time as the school property is declared surplus by the DEC.</b></li> <li>• <b>The Superintendent has the responsibility under the Education Act, Section 48(1) to be accountable to the District Education Council concerned for the management of programs and resources for the quality of learning.</b></li> <li>• <b>The Education Act, Section 11(1), indicates that the Superintendent concerned shall determine the placement of pupils in classes, grades, programs, services, and schools according to the needs of the pupils and the resources of the school district.</b></li> <li>• <b>The Department of Education and Early Childhood Development (EECD) Provincial Policy 409 (3) states that grade level configurations refers to the addition or removal of an entire grade level or levels from a school.</b></li> </ul>	

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<ul style="list-style-type: none"> <li>• <b>EECD Policy 409, Sections 6.1, 6.2, 6.4, 6.5, 6.6, 6.7 &amp; Appendices A, B, and C establish criteria for Multi-Year Infrastructure Planning requirements, grade reconfiguration, and criteria for looking at school sustainability.</b></li> </ul> <p><b><u>Compliance:</u></b></p> <ul style="list-style-type: none"> <li>• <b>District Facilities staff prepares a Functional Capacity report which is shared with the District Education Council as per the planning cycle.</b></li> <li>• <b>The Director of Curriculum and Instruction and Supervisor of Data and Accountability prepare Enrolment Projections and Program reports to share with the District Education Council as per the planning cycle.</b></li> <li>• <b>The Director of Finance and Administration and Facilities Manager prepares the Multi-Infrastructure Plan for District Education Council review and approval as per the planning cycle.</b></li> <li>• <b>The Director of Finance and Administration shares all information regarding feasibility studies with the District Education Council.</b></li> <li>• <b>At this time, there are no sustainability or feasibility studies underway in ASD-W.</b></li> <li>• <b>The new Hanwell Park Academy (HPA) opened for students in Grades K to 8 in September 2022. There are approximately 546 students attending HPA.</b></li> <li>• <b>At this time, we are preparing for the closure of McAdam Avenue Elementary School in June 2023, with the 80 students moving to Nashwaaksis Memorial Elementary School for the next two years. A new “North West” elementary school will be built on the current grounds of McAdam Avenue Elementary School, replacing both McAdam Avenue Elementary School and Nashwaaksis Memorial Elementary School.</b></li> <li>• <b>Construction of a new “North East” elementary school is underway, with the hopes of students moving in for September 2024. This new school will help with enrolment pressure at Gibson Neill Memorial Elementary School.</b></li> <li>• <b>Renovations are underway at Priestman Street Elementary School in one wing such that office space will be available for a Fredericton Education Center (FEC). The FEC is currently sharing space with the Office of the Superintendent (OoS) in the downstairs of a wing at Fredericton High School, and with other staff scattered throughout schools where space is available. The space at Priestman became available when hundreds of students moved to the new Hanwell Park Academy. The</b></li> </ul>	

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<p>resulting space at the Office of the Superintendent will allow for a suitable conference room to be constructed. This work will take place throughout the 2023 calendar year. Fredericton High School does not have building capacity to allow for the FEC and OoS to remain together in the building.</p> <ul style="list-style-type: none"> <li>• <b>EECD is currently examining a proposed model of a new French Second Language instructional program for Grades K to 1 for next year, cascading forward with each year that follows. The proposed model would see students learning 50% of the time in French and 50% of their time in English. ASD-W would need to find 40 additional French teachers to satisfy the program needs in Grades K and 1 for next year. ASD-W is actively recruiting French (and other) teachers this winter and spring. EECD will announce official plans, likely in March 2023.</b></li> <li>• <b>The overall enrolment in the district has increased by 793 students in just one year. Enrolment has increased by 1266 over the past two years. ASD-W has been welcoming many international students who are making their new home in New Brunswick. The official enrolment for ASD-W, as taken on October 1, 2022, is 23 708. Among these students are 7249 students who are enrolled in French Immersion, Grades 1 through 12.</b></li> </ul>	
<p><b>Evidence:</b></p> <ul style="list-style-type: none"> <li>• <b>Education Act: Section 2(1-3): Establishment of Schools</b></li> <li>• <b>Education Act: Section 3 (1-2): Operation of Schools</b></li> <li>• <b>Education Act: Section 3.1: Closure of Schools</b></li> <li>• <b>Education Act: Section 36.9 (5-h-i): Authority and responsibility of the District Education Councils</b></li> <li>• <b>Education Act: Section 45 (2): School Property</b></li> <li>• <b>Education Act: Section 48 (1): Duties of Superintendent</b></li> <li>• <b>Education Act: Section 11 (1): Placement of Pupils</b></li> </ul> <p><a href="#">NB Education Act</a></p> <ul style="list-style-type: none"> <li>• <b>Policy 409: Multi-Year School Infrastructure and Planning</b></li> </ul> <p><a href="#">Policy 409: Multi-year School Infrastructure Planning</a>  <a href="#">Policy 409: Appendix A - Facility Status Review</a>  <a href="#">Policy 409: Appendix B - Implementation Process for Major Capital Projects</a>  <a href="#">Policy 409: Appendix C - Guidelines for a Recommendation Document to the Minister</a></p>	

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<ul style="list-style-type: none"> <li>• <b>Appendix A - Functional Capacity Report</b></li> <li>• <b>Appendix B - Official Enrolment by School Level &amp; History and Kindergarten Projections</b></li> <li>• <b>Appendix C - French Second Language Programs</b></li> <li>• <b>Appendix D - Unofficial Enrolment by Grade Level, Program, Center, and History</b></li> <li>• <b>May 2022 DEC Minutes outlining Capital Improvements and Major Capital Projects <a href="https://www.nbed.ca/2021-2022-Anglophone-West-School-District">2021-2022 – Anglophone West School District (nbed.ca)</a></b></li> </ul>	
<p><b>Compliance: I report compliance with this policy.</b></p>	

<b>Superintendent's Signature:</b> _____
<b>DEC Chair Signature:</b> _____
<b>Date:</b> _____