



**DISTRICT EDUCATION COUNCIL
Superintendent's Monitoring Report**

POLICY NAME	Sustainability of Schools		
POLICY NUMBER	ASD-W-EL7	Number of Reports per year	2
Date of Report	January 15, 2018		
Date of Previous Report (s) This School Year	N/A		
Date of Future Report (s) This School Year	May 2018		
Report Filed by:	Catherine Blaney, Acting Superintendent		
Report Supported by:	Shawn Tracey, Director of Finance and Administration Angus Smith, Facilities Manager		

- **The policy calls for the District Education Council (DEC) to have steps in place when studying the sustainability of a school. The steps need to align with Provincial Policy 409 – Multi-year School Infrastructure Planning. There is a requirement to ensure that persons affected by a school closure are given sufficient notice and fully informed about the process, are provided with relevant documentation, have adequate time to consider the information as well as seek advice and consult with others (should they wish) and have adequate time to prepare a presentation for DEC, being heard impartially.**
- **There are a series of steps, with timelines, regarding the process of studying the sustainability of a school; Policy 409 guides these timelines.**
- **The DEC tabled a decision on the Sustainability Study of Kingsclear Elementary School until the February 2018 DEC meeting.**
- **Provincial Policy 409 (Multi-year School Infrastructure Planning) calls for a school to be “triggered” for study (beginning in May of each year) if the enrolment is less than 100 students and/or the functional capacity is less than 30%. Appendix A shows the enrolment and functional capacity for September, 2017. Traditionally, the Department of Education and Early Childhood Development will send each district the list of “triggered” schools for the year and to be considered for the May Public Meeting. This list is expected in the Spring of each year. DEC’s may request exemption for conducting a sustainability study for a variety of reasons. The Minister would need to approve these requests. A school can be considered exempt for up to four years following a sustainability study that resulted in the status quo.**
- **The following schools have a September, 2017, enrolment of less than 100 students: Burton Elementary School (37), Bristol Elementary (97), Doaktown Elementary School (64), Gagetown School (85), Kingsclear Elementary School (57), McAdam Avenue Elementary School (67), McAdam**

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<p>Elementary School (69), and McAdam High School (78), Upper Miramichi Elementary (98).</p> <ul style="list-style-type: none"> • The following schools have a September, 2017, functional capacity of less than 30%: Chipman Forest Avenue School (28.45%), Doaktown Elementary School (26.67%), McAdam Elementary School (28.75%), McAdam High School (20.69%), and Nackawic Middle School (29.01%) and Upper Miramichi Elementary (29.17%). • It should be noted that the functional capacity is a value that can vary depending on the interpretation of what classifies as an “original classroom space” and what the rooms may actually be used for. As such, the functional capacity values presented represent an interpreted figure. These values could change based on a different interpretation of room definition and use. The ASD-W Facilities Team has done some revised work in this area so new, current results may differ from historic results. <p>Appendices</p> <ul style="list-style-type: none"> • Appendix A – District Enrollment for September 30, 2017 and Functional Capacity Ratings for 2017-18 	

Superintendent’s Signature: _____
DEC Chair Signature: _____
Date: _____