



**DISTRICT EDUCATION COUNCIL
Superintendent’s Monitoring Report**

Policy Name	Emergency Superintendent Succession		
Policy Number	ASD-W-EL 1	Number of Reports per year	1
Policy	In order to protect the Council in the event of sudden and unexpected loss of Superintendent services, the Superintendent shall not fail to assure that at least two other senior administrative staff are familiar with Council and Superintendent issues and process and capable of assuming Superintendent responsibilities on an emergency basis, should the need arise.		
Date of Report	September 22, 2022		
Date of Previous Report (s) This School Year	N/A		
Date of Future Report (s) This School Year	N/A		
Report Filed by:	David McTimoney, Superintendent		
Report Supported by:	NA		

Interpretation:

- **Policy calls for the Superintendent to ensure that operations and overall leadership of the district will continue in the event of a sudden and unexpected loss of Superintendent services.**
- **Superintendent will provide no less than two names of ASD-W Directors that meet the qualifications and the skills required for the position of Superintendent to the District Education Council.**

Justification:

- **Qualifications as outlined in the most recent ASD-W employment posting for the Acting Superintendent included: Master’s Degree in Education, or another appropriate post-graduate degree, at least five (5) years of teaching experience in the public system, at least eight (8) years of experience in an administrative and supervisory capacity within education.**

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<ul style="list-style-type: none"> • Additional skills outlined in the most recent ASD-W employment posting for the Acting Superintendent included: experience in senior roles in a complex organization, superb leadership, interpersonal skills, proven track record in leading innovation, champion of 21st century learning. <p><u>Compliance:</u></p> <ul style="list-style-type: none"> • Superintendent confirmed the three individuals provided to the DEC have the qualifications as listed in the most recent ASD-W employment posting for the Acting Superintendent. • Superintendent conducts an annual performance review, as per the procedures outlined in District Policy ASD-W – 250-15 Employee Performance Evaluation, to evaluate the necessary skills required for senior administration leadership expectations. 	
<p><u>Evidence of compliance:</u></p> <ul style="list-style-type: none"> • Three names were presented to the District Education Council, in confidence, prior to the Public DEC Meeting of September 22, 2022. • The Superintendent wrote to the three Directors, with a cc to the Director of Human Resources, to confirm the commitment for this school year as well as confirm the necessary credentials. 	
<p>Compliance: I report compliance with this policy.</p>	

Superintendent's Signature:	_____
DEC Chair Signature:	_____
Date:	_____