

**SCENT REDUCED WORKING AND LEARNING ENVIRONMENT**

<b>Category:</b>	Health and Safety	<b>Effective:</b>	September 2022
<b>Subject:</b>	Allergies – Scented Products		

**Policy Statement**

Anglophone West School District values the health of its students and staff and is committed to providing a scent reduced environment to reduce the impact to those with allergies. While recognizing that complete elimination is virtually impossible, the expectation is to minimize the risk of exposure by providing information, heightening awareness, and adopting avoidance procedures where possible. These procedures apply to all persons in Anglophone West School District locations.

**Overview**

Scented products may trigger responses to those with allergies or sensitivities. Reported symptoms can include, but are not limited to:

- Headaches, migraines
- Nausea
- Dizziness, lightheadedness
- Fatigue
- Weakness
- Malaise
- Confusion
- Anxiety
- Numbness
- Difficulty with concentration
- Upper respiratory symptoms
- Sinus congestion
- Skin irritation
- Loss of appetite

**Common Scented Product Examples**

- Perfumes / colognes
- After-shave / shaving creams
- Deodorant
- Shampoo / conditioners / hair spray
- Lotions / creams
- Cosmetics
- Scented candles
- Essential oils
- Cleaning products
- Air fresheners

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**Procedures****Anglophone West School District shall:**

- Whenever possible, purchase cleaning products that are free from added fragrance.
- Ensure that products used in district facilities are used in a safe and effective manner.
- Ensure that appropriate signs, provided by the district, are posted at prominent locations to inform all the expectation to support a scent reduced working and learning environment.
- Ensure that bus drivers adhere to the [provincial policy on idling](#).

**Supervisors, Principals or Managers shall:**

- Ensure staff, students and parents/guardians are made aware of the health effects to persons who have sensitivities to fragrances.
- Request that staff and students avoid the use of fragrances and perfumed personal care products while in district schools, school vehicles and district offices. ASDW supports and encourages staff to play an active role in identifying hazards to supervision and offer suggestions or ideas to improve the health and safety program.
- Attempt to resolve any allergy related issues reported in the workplace. If an issue cannot satisfactorily be resolved for the person with the health concern, the concern should be reported to an immediate supervisor.
- Ensure that “Scent Reduction” posters ([Appendix A](#)) are posted in highly visible areas.

**Staff and visitors shall:**

- Avoid the use of fragrances and perfumed personal care products while in district schools, school vehicles and district offices.

**Reference**

[EECD Policy 704, Health Support Services](#)

[EECD Policy 504 - School Vehicle Inspections, Maintenance and Reduction of Idling](#)

**Appendix**

- Policy ASD-W-751-1A - [Scent Reduction Poster](#) – English & French