



ANGLOPHONE WEST SCHOOL DISTRICT  
DISTRICT EDUCATION COUNCIL  
MINUTES

Thursday, October 19, 2017  
Fredericton Education Centre

**Council Members Present:**

- Tanya Adams – SD 01
- Andy Saunders – SD 02
- Heather Hogan – SD 03
- Miriam Grant – SD 04
- Andrew Corey – SD 05
- Stephanie Haslam – SD 06
- Terry Pond – SD 07
- Sean Winslow – SD 08
- Jane Buckley – SD 09 – Vice Chair
- Kimberley Douglass – SD 10 – Chair
- Faith Kennedy – SD 11
- Wallace Carr – SD 12
- Mark Noël – SD 13

**Council Member Regrets:**

- Darrah Beaver – First Nations

**ASD-W District Staff Present:**

- Catherine Blaney, Interim Superintendent
- Shawn Tracey, Director of Finance and Administration
- Ed Hogan, Assistant Transportation Manager
- Gina Dunnett, Director of Schools – Oromocto Education Centre
- Jason Humphrey, Director of Communications
- Carol Clark-Caterini, Executive Assistant to the Superintendent and District Education Council

**Guests:**

- Media (1)
- Denise Watson, Burton Elementary School Principal
- Burton Elementary School Parent School Support Committee (PSSC)
- Hanwell Road Community Member

**Vacancies:**

- Vacant – Student Representative

**Call to Order / Comments by the Chair**

Kimberley Douglass, Chairperson called the meeting to order at 6:30 PM and she welcomed everyone to the public meeting at the Fredericton Education Centre. Kimberley acknowledged that this meeting and most of our schools are on unceded Wolastoqiyik territory. Kimberley later welcomed all district staff and Stacey Brown, Manager of District Education Council from the Department of Education and Early Childhood Development.

**Consent Items:**

**Approval of the Agenda – October 19, 2017**

The Policy Committee Report was moved after Correspondence on the agenda. With this change, the October 19<sup>th</sup> agenda was approved by consensus.

**Approval of Minutes from Previous Meeting – September 21, 2017**

The September 21, 2017 minutes were approved by consensus.

**Business Arising from the Minutes:**

There was no business to report from the previous September 2017 minutes.

**Correspondence – Outgoing and Incoming:**

There was no outgoing or incoming correspondence to report.

**Policy Committee Reports:**

Councilor Mark Noël reported of needed changes to the ASD-W-CSR (Council Staff Relations) Policies. Handouts were provided and policies are saved to the DEC Portal. Revisions were noted to be slight changes with the removal of operation functions. Three ASD-W-CSR Policies were ready to be approved with wording changes. The remaining two policies are to be approved later with a recommended template forthcoming from the Province.

**MOTION**

.....I am prepared to move a motion to move these policies through tonight.

Moved by: Jane Buckley

Seconded by: Andy Saunders

Motion Carried

**MOTION**

.....to delay Policies ASD-W-ER2 – Academic Excellence and ASD-W-ER7 Academic Support in the Potato Harvest.

Moved by: Mark Noël

Seconded by: Terry Pond

Motion Carried



**ACTION:** It was recommended by the Chairperson for Councilors to have a look at the Quality High School Policies and Academic Excellence Policy prior to the next public meeting.

ASD-W Staff was introduced by the Acting Superintendent, Catherine Blaney.

**Presentation:**

The Parent School Support Committee (PSSC) from Burton Elementary School presentation was provided with a request to increase their enrollment by offering the French Immersion Program at their school. It was noted that in recent years, their school was included in two Policy 409 studies based on their declining enrollment. It was asked if boundaries were changed in the past and confirmed that this had not been done in many years. Previous enrollment stats were provided along with recent enrollment changes of a loss of eight students to the Early French Immersion Program offered in an Oromocto School and another eleven students for daycare. Daycare was offered in the Burton community for one month last year but had closed. It was confirmed that a student living outside of their zoned school, need to submit an application annually.

**Addition to Agenda:**

Chairperson Kimberley Douglass added an addition to the agenda called October 5<sup>th</sup> Special Meeting. At this meeting, the following motion was carried.

**MOTION:**

**Catherine Blaney be awarded the position of Acting Superintendent for Anglophone West School District, effective immediately until August 24, 2018 with the possibility of an extension until August 23, 2019.**

Moved by: Jane Buckley

Seconded by: Heather Hogan

Motion Carried

Kimberley welcomed Catherine as the new Acting Superintendent for ASD-W.

**New Business:**

Shawn Tracey announced that \$60,000.00 was received from The Department of Education and Early Childhood Development for a feasibility study on the Oromocto, Minto/Chipman or Carleton North area schools. January 2018 a study will begin for the Oromocto area as previously approved in an earlier public meeting. Councilor Mark Noël asked if the Burton Elementary School could be included in this feasibility study. A discussion was had and it was determined that the Burton Elementary School would be outside the scope of the Town of Oromocto area study. No motion was needed and it was noted that we are currently in a Fredericton-North Side study by district staff. The outcome of this study will be provided prior to the end of December 2017.

**Acting Superintendent Monitoring Report:**

**ASD-W-EL4: Budgeting/Forecasting (2<sup>nd</sup> Quarter Report)** - the Superintendent presented a report called **ASD-W-EL4: Budgeting/Forecasting (2<sup>nd</sup> Quarter Report)** as per the Annual Planning Cycle. This report is presented four times per year and is also posted publically on the ASD-W website.

Councillor Mark Noël wanted to go on record as stating his disappointment with EECD only allowing to keep \$100,000.00 from the budget rather than a percentage. Shawn added that a percentage holdback is currently being reviewed by the Department of Education and Early Childhood Development.

**ASD-W-EL8: Communication to Council** - the Superintendent presented a report called **ASD-W-EL8: Communication to Council** as per the Annual Planning Cycle. This report is presented once per year and is also posted publically on the ASD-W website. Councillor Mark Noël requested an awareness be given for communication to the Council prior to information being made public.

**Committee Reports:**

There were no committee reports.

**Public Comments:**

A representative from the Community of Hanwell, informed the Council that regardless of what the City of Fredericton say, the Hanwell Community will soon to be communicating some really neat stuff pertaining to a new school in their area.

**Closing Comments:**

A request was made for the Council to review the ASD-W-District Education Policies.

A reminder of October 25<sup>th</sup> Digital Parent Technology Information Session will be available to the public at their local school. Councillors were requested to attend this evening and inform Jason Humphrey of their attendance.  
A reminder of November 2<sup>nd</sup> Student Leadership Meeting at the Crown Plaza and a private DEC meeting to be held in Fredericton.

**Date for Next Public Meeting:**

The next meeting will be held on Thursday, November 16, 2017 at the Woodstock Education Centre.

**Adjournment**

The public meeting was adjourned by Councillor Jane Buckley at 7:45 p.m.

Kimberley Douglass  
Kimberley Douglass, Chairperson, DEC

Dec 7 / 17  
Date

Carol Clark-Caterini  
Carol Clark-Caterini, Secretary, DEC

Nov. 22 / 17  
Date