



**ANGLOPHONE WEST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL
MINUTES**

Thursday, May 24, 2018

Woodstock Education Centre

Council Members Present:

- Tanya Adams – SD 01
- Heather Hogan – SD 03
- Miriam Grant – SD 04
- Andrew Corey – SD 05
- Stephanie Haslam – SD 06
- Terry Pond – SD 07
- Sean Winslow – SD 08
- Jane Buckley – SD 09 – Vice Chair
- Faith Kennedy – SD 11
- Wallace Carr – SD 12
- Mark Noël – SD 13
- David Perley – First Nations

Council Member Regrets:

- Andy Saunders – SD 02
- Kimberley Douglas – SD 10 – Chair

ASD-W District Staff Present:

- Catherine Blaney, Acting Superintendent
- Shawn Tracey, Director of Finance and Administration
- Jay Colpitts, Director of Schools - WEC
- Judy Cole, Director of Communications
- Carol Clark-Caterini, Executive Assistant to the Superintendent and District Education Council

Guests:

- Media (1)
- Members of the public (1)

Vacancies:

- Vacant – Student Representative

Call to Order / Comments by the Chair

- Jane Buckley, Vice Chairperson called the meeting to order at 6:40 p.m. and she welcomed everyone to the public meeting at the Woodstock Education Centre. Jane also welcomed Mr. David Perley to the meeting and acknowledged that he was now the new First Nations representative for Anglophone West School District. More details will be shared about this appointment under correspondence. Councilor Buckley was acting Chairperson

Approval of the Agenda – May 24, 2018

- The May 24, 2018 agenda was reviewed and a motion was passed to move the planned presentations (Assessment Results and District Leads) and ASD-W GP10 agenda items to the June 7th public meeting. With these changes, the agenda was approved by consensus.

MOTION:

..... I would move to move presentations on the May 24th meeting to the June 7th meeting.

Moved: Mark Noël

Seconded: Wallace Carr

Motion Carried

MOTION:

..... I would move that DEC Policy ASD-W-GP 10 be moved to our Strategic Planning Session held in the fall.

Moved: Mark Noël

Seconded: Andrew Corey

Motion Carried

Approval of the Minutes from the Previous Meeting – April 19, 2018

- The April 19, 2018 minutes were approved by consensus.

Correspondence

- The Council received correspondence from Superintendent David McTimoney with his intention to act on his original approved leave of absence request as Superintendent during the 2017-2018 school with the possibility of one additional school year ending in August 2019. As a result of this request, the following motion was moved and carried.

MOTION

..... I move to approve Catherine Blaney to continue in her role as Acting Superintendent for an addition one year period ending August 23, 2019 as per our letter of offer dated October 19, 2017.

Moved: Wallace Carr

Seconded: Miriam Grant

Motion Carried

- Correspondence was received from Minister Brian Kenney appointing Mr. David Perley as Anglophone West School District First Nation Representative to fill the First Nation steps. Mr. Perley welcomed to the Council and introductions were given to him prior to the public meeting.
- Correspondence was received from Mathew Stainforth who had expressed his concerns at an earlier public meeting about the lack of a technical wing at Leo Hayes High School. Mr. Stainforth has followed-up with a formal means of communication regarding this need at Leo Hayes High School.

Superintendent Monitoring Report:

- **ASD-W-ER2.1: Academic Excellence** - the Acting Superintendent presented a report called *ASD-W-ER2.1: Academic Excellence* as per the Annual Planning Cycle. This report is presented twice per year and is also posted publically on the ASD-W website. As well, this report is provided to the Council in a new format and saved on their DEC Portal site as a MS Word document for their input. As a result of an earlier motion to postpone tonight's presentations, the Acting Superintendent informed the Council that additional information to support this report and provide an in-depth understanding of the Provincial Assessment Results and the use of Curriculum Leads in the classrooms will be provided on June 7th public DEC meeting. Councilor Hogan asked if this report could reflect the number of Lead positions in ASD-W and how the district uses these Lead positions. Councilor Hogan added that this information was needed to ensure the Minister's announcement to maintain the current level of teaching FTE in the Province of NB was being honored. The Acting Superintendent informed the Council that a formula is used when staffing employees in ASD-W and in some cases positions are topped-up by district funds. However, she is able to provide a report showing the number of FTE approved by the Department of Education and Early Childhood Development and the district top-up from last year and the new school year. Councilor Hogan confirmed that this information was not necessary.
- Councilor Noël asked if the expectation was given for the reports to be revised during this transition period. Jane confirmed that the Council had earlier expressed their need to have a report that they could provide their feedback to the Superintendent. This is why these reports are provided in both formats but are not necessary during the transition period.
- **ASD-W-EL6: Effective Use of Schools** – Shawn Tracey, Director of Finance and Administration presented a report called *ASD-W-ER2.1: Effective Use of Schools* as per the Annual Planning Cycle. This report is presented twice per year and is also posted publically on the ASD-W website. A detailed infrastructure report was included for all 69 schools in ASD-W. In addition, appendix A, included a School Functional Capacity report. Functional capacity ratings less than 60% would suggest that there is available space in the building. Capacity ratings above 80% would suggest that the school is fairly full based on space available. ASD-W has 15 schools that currently house a total of 40 modular classrooms with an addition of 8 modular classrooms being added during the summer of 2018.
- The Capital Improvement Project lists represent just over \$3 million dollars and the top 30 projects identified as a priority include fire safety repairs and the roof of schools. Currently ASD-W has 471 Capital Improvement projects projected in a database that amount to approximately \$61 million dollars.
- The Major Capital Construction projects identified for ASD-W are: Technical Wing at Leo Hayes High School, New School in the Hanwell area,
- **ASD-W-EL7: Sustainability of Schools** – the Director of Finance and Administration presented a report called *ASD-W-EL7: Sustainability of Schools* as per the Annual Planning Cycle. This report is presented twice per year and is also posted publically on the ASD-W website. A functional capacity and enrollment report identifying triggered and exempted schools was included in this report. Triggered schools identified were: **Burton Elementary School (37 students), Bristol Elementary School (97 students), Chipman Forest Avenue School (26.1% functional capacity), Doaktown Elementary School (69 students), Gagetown School (85 students), Kingsclear Elementary School (57 students), McAdam Avenue Elementary School (74 students), McAdam Elementary School (69 students and 28.75% functional capacity), McAdam High School (78 students and 20.69% functional capacity), Nackawic Middle School (29.01% functional capacity) and Upper Miramichi Elementary School (98 students and 29.17% functional capacity).**
- A recommendation was made for a potential mid-life study to be considered for Nashwaaksis Middle School based on this schools deficiencies but the potential being a modern school with a pool and field house included.
- A recommendation was given for a future feasibility study to be completed for the Carleton North drawing area, to include two aging schools, to align with the midlife study currently being done at the Carleton North High School (CNHS). Currently CNHS has a surplus space that could house additional students. As well, consideration was given for a future feasibility study on the Chipman/Minto schools that had been carried forward from a couple of years ago as a result of other schools in the district being studied.
- Future sustainability studies recommended to the Council was for 4 schools to be studied with the potential of combining these schools into 2 new schools. Schools would include: Forest Hill Elementary and Liverpool Elementary Schools, as well as, Nashwaaksis Memorial Elementary and McAdam Avenue Elementary Schools.

- The Major Capital Construction projects and Capital Improvement projects must be approved by the Council and submitted to the Department of Education and Early Childhood Development by the Director of Finance and Administration no later than May 31, 2018.
- Jane reviewed the list of previous schools considered for sustainability studies but were exempted include: Burton Elementary School – exemption approved from 2016-2020, Gagetown School - exemption approved from 2017-2021, Kingsclear Consolidated School – approved motion to table until fall 2018, McAdam Elementary School – exemption approved from 2016-2019, McAdam High School – exemption approved from 2016-2019 and Nackawic Middle School – exemption approved from 2016-2017. Councilor Buckley stated that the even though these schools have been approved to be exempted during this time frame, the Council can still decide do conduct a sustainability study.
- Councilor Buckley outlined trigger schools that would need an exemption, should the Council decide not to conduct a study are: Bristol Elementary School, Chipman Forest Avenue School, Doaktown Elementary School, McAdam Avenue School, and Upper Miramichi Elementary School.

MOTION:

..... I move that the Bristol Elementary School be exempted from a sustainability study for two years based on the descriptive reasoning provided.

Moved: Mark Noël

Seconded: Wallace Carr

Motion Carried

MOTION:

.....I move that the Chipman Forest Avenue School be exempted from a sustainability study for two years based on the descriptive reasoning provided.

Moved: Faith Kennedy

Seconded: Sean Winslow

Motion Carried

MOTION:

..... I move that the Doaktown Elementary School be exempted from a sustainability study for two years based on the descriptive reasoning provided

Moved: Andrew Corey

Seconded: Stephanie Hasslam

Motion Carried

MOTION:

..... I move that the Upper Miramichi Elementary School be exempted from a sustainability study for two years based on the descriptive reasoning provided.

Moved: Terry Pond

Seconded: Mark Noel

Motion Carried

- Formal correspondence will be written by the Acting Superintendent and forwarded to the Minister of Education and Early Childhood Development identifying Bristol Elementary School, Doaktown Elementary School, Chipman Forest Avenue School and Upper Miramichi Elementary School as proposed exempted schools for a two year period
- Councilor Buckley advised the Council that a motion was needed to approve Capital Improvement Projects as presented tonight to include: Leo Hayes expansion for shops and trade areas, new school in Hanwell, new school to replace Liverpool/Forest Hill Schools, new school to replace Nasis Memorial/McAdam Avenue Schools. As well as, a mid-life upgrade for the Carleton North High School and Woodstock High School and a replacement school for Devon Middle School and a replacement school for George Street Middle School.
- **ACTION:** Councilor Noël has requested an update twice a year on the status of Major Capital priorities identified tonight.

MOTION:

..... I move to approve the top 30 Major Capital Improvement priorities listed tonight with a request for Council to be provided with a proposed 2018-2019 reporting schedule at the public meeting in June 2018.

Moved: Wallace Carr

Seconded: Sean Winslow

Motion Carried

- Councilor Buckley confirmed that the Capital Construction List was provided to Council by ASD-W in no particular order.

MOTION:

..... I move that based on the Major Capital Construction lists, I move that the Hanwell school be considered as the number 1 priority and Leo Hayes High School technical wing be number II.

Moved: Mark Noël

Seconded: Wallace Carr

Motion Carried

- Mark spoke of his reasoning for this motion with the Hanwell area school being considered as the #1 priority on the Major Capital Construction projects due to the support shown in the Hanwell Road area and that the Leo Hayes High School was a P3 building that was not owned by the Province of NB and that this school had been on the priority list for the past couple of years with no movement. Councilor Carr and Councilor Hogan both agreed with this motion but also identified that the students at LHHS were being treated unfairly with no access to a trade/shop wing in their school. Councilor Haslam asked that the Province consider their decisions with private organizations and that they should not have a place in school systems as a result of this situation and the impact this has been placed on our students of New Brunswick. Councilor Buckley referenced various schools from the past few years that had received a technical wing expansion or a new school with a technical wing included in this Province but that the city of Fredericton with almost 4000 students not having access to a trade wing for half of these students. In addition, the families that live on the North side of Fredericton (Barkers Point, Marysville and Devon) being long standing citizens who deserve the same opportunities as other communities in this Province.

Major Capital Priorities

- A reminder was given for a motion to include priority 3 and priority 4 for a new school to replace Nasis Memorial, McAdam Avenue Schools, Liverpool Street Elementary School and Forest Hill Elementary School.

MOTION:

..... I move that a new school be built for Nashwaaksis Memorial School and McAdam Avenue School and placed as priority 3 on the Major Capital Priority Lists. I also move that a new school be built for Liverpool Street Elementary School and Forest Hill Elementary School and placed as priority 4 on the Major Capital Priority Lists.

Moved: Sean Winslow

Seconded: Terry Pond

Motion Carried

MOTION:

..... I move that the Carleton North High School be placed as priority 1, Woodstock High School placed as priority 2 and Nashwaaksis Middle School be placed as priority 3 on a Mid-life Upgrade Lists.

Moved: Mark Noel

Seconded: Andrew Corey

Motion Carried

- A conversation was had about the communication Shawn Tracey would be providing to the Department of Education and Early Childhood Development. Shawn has confirmed that there will be one letter that outlines these three schools, including the Nashwaaksis Middle School that had been previously missed from previous mid-life upgrade recommendations.
- Councilor Buckley reminded the Council that one remaining motion was needed for replacement schools in order of priority as number 5 and priority 6 for Devon Middle School and George Street Middle School.

MOTION:

..... I so move that the Devon Middle School be placed as priority 5 and George Street Middle School as priority 6 on the Major Capital Construction Lists.

Moved: Mark Noël

Seconded: Miriam Grant

Motion Carried

- Councilor Buckley reminded the Council of a motion being needed for the Carleton North feeder schools which include the Bath and Bristol areas.

MOTION:

..... I am requesting a study be completed on the Carleton North High School feeder area schools to include the Bath and Bristol area schools.

Moved: Faith Kennedy

Seconded: Heather Hogan

Motion Carried

MOTION:

..... I am requesting that a study be completed on the Chipman and Minto area schools.

Moved: Mark Noël

Seconded: Wallace Carr

Motion Carried

MOTION:

..... I move that we conduct a Policy 409 Feasibility Study on the following 4 schools: Forest Hill Elementary School, Liverpool Street Elementary School, Nashwaaksis Memorial School and McAdam Avenue Elementary School beginning in September 2018 and ending in January 2019.

Moved: Terry Pond

Seconded: Sean Winslow

Motion Carried

- A reminder was given that the outcome for a Policy 409 sustainability study would be one of remain status quo, invest money or close the school. **ACTION:** The Acting Superintendent was asked to notify the mentioned school Administration of these upcoming studies.
- Councilor Grant made the Council aware of her possible absence during these fall meetings due to work commitments.

School Success Stories

- Councilors read stories of activities taking place at their area schools. School success stories are saved to the District Education Council portal and also shared with the public on the ASD-W website.

Committee Reports:

- **Policy Committee** – Councilor Winslow reported that this committee had met on May 10th and EL Policies were completed. A next meeting is scheduled for next week, whereas, updated policies will be provided. Code of conduct for ASD-E was provided as a sample for the district as recommended to the DEC Chairs by EECD.
- Student Voice Committee met on May 10th and will meet again prior to the next public meeting in June.

Public Comments:

- Darren MacKenzie spoke of his appreciation to the Council for moving a new school in the Hanwell area as priority #1 on the Major Capital Priority lists. Mr. MacKenzie commented that there had been a strong community awareness and that a new school in the Hanwell area scoring high in the quadruple matrix program allowed for this request to be considered as a priority #1 Major Capital Construction Project.

Closing Comments:

- Councilor Buckley thanked the Council for working diligently at tonight’s meeting.

Date for Next Public Meeting:

- The next Public DEC Meeting will be held at the **Fredericton Education Council on Thursday, June 7th at 6:30 PM**

Adjournment

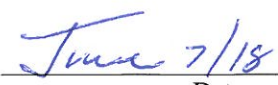
- The meeting was motioned to be adjourned by Councillor Miriam Grant **8:19 p.m.**



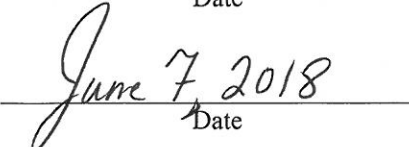
 Jane Buckley, Vice Chair & Acting Chair, DEC



 Carol Clark-Caterini, Secretary, DEC



 Date



 Date