



ANGLOPHONE WEST SCHOOL DISTRICT  
DISTRICT EDUCATION COUNCIL  
MINUTES

Thursday, March 29, 2018  
Woodstock Education Centre

**Council Members Present:**

- Tanya Adams – SD 01
- Andy Saunders – SD 02
- Heather Hogan – SD 03
- Miriam Grant – SD 04
- Andrew Corey – SD 05
- Stephanie Haslam – SD 06
- Terry Pond – SD 07
- Kimberley Douglass – SD 10 – Chair
- Faith Kennedy – SD 11
- Wallace Carr – SD 12
- Mark Noël – SD 13

**Council Member Regrets:**

- Sean Winslow – SD 08
- Jane Buckley – SD 09 – Vice Chair
- Allan Sabbatis-Atwin – First Nations

**ASD-W District Staff Present:**

- Catherine Blaney, Acting Superintendent
- Jay Colpitts, Director of Schools – WEC
- Shawn Tracey, Director of Finance and Administration
- Judy Cole, Director of Communications
- Shelley McLeod, Acting Director of Human Resources
- Carol Clark-Caterini, Executive Assistant to the Superintendent and District Education Council

**Guests:**

- Media (1)

**Vacancies:**

- Vacant – Student Representative

**Call to Order / Welcome and Comments by the Chair**

- Kimberley Douglass, Chairperson called the meeting to order at 6:35 p.m. and she welcomed everyone to the public meeting at the Woodstock Education Centre. This public meeting was delayed by one week due to weather conditions on March 22, 2018. Kimberley recognized that this meeting was held on unceded Wolastoqiyik territory and she shared a concept she had recently learned from the Mi'kmaq culture in that; *“Children Are the Eyes of Our Future”*. Kimberley suggested that those in attendance consider carry this concept with them as they do in the Mi'kmaq culture.

**Consent Items:**

**Approval of the Agenda – March 29, 2018**

- The agenda was approved by consensus.

**Approval of Minutes from Previous Meeting – February 22, 2018**

- The **February 22, 2018** minutes were revised with the removal of two additional Councilors names recorded as a Secunder for the Sexual Orientation and Gender Identification Policy with Councilor Faith Kennedy's name remaining as the first person to second this motion. Councilor Noël also requested the wording of Councilor Buckley's motion to read, “to bring it back to the meeting rather than to bring it back to the table”, concerning the Policy 409 decision on the Kingsclear Consolidated School. Councilor Hogan requested that her sentence be completed on page 2 of the minutes to read, “Therefore, we need to give the best bang for your buck”. With these changes, the minutes were approved by consensus.

**Correspondence**

- Chairperson Douglass informed the Council that she had recently written a letter to the Minister of Education and Early Childhood Development that included a carried motion that was moved by Councilor Faith Kennedy. This motion reads, *“I too would like to move that the District Education Council of Anglophone West School District request that the New Brunswick Department of Education and Early Childhood Development adopt and implement a sexual orientation and gender identity policy before the upcoming Provincial election and possibly September 2018”*. This correspondence was confirmed to be saved on the DEC Portal.

**New Business**

- **School Success Stories** - Councilors read stories from their area schools. School success stories will be saved to the District Education Council portal and also shared with the public on the ASD-W website.
- Shawn Tracey, Director of Finance and Administration reported of a recent request that he had received from the City of Fredericton concerning an easement located at the Devon Middle School. The details of this request was to move the existing sewer line, which goes across the Devon Middle Scholl Soccer Field, closer to Dobie Street. A geographical map was provided to the Council highlighting the location being discussed and confirmation was given

that this project would take place during the summer months and completed prior to students returning in September 2018.

**MOTION:**

..... I would so move that the sewerage line be moved.

**MOVED:** Mark Noel

**SECONDED:** Terry Pond

**MOTION CARRIED**

**Acting Superintendent Monitoring Report:**

- **ASD-W-EL2: Staff Treatment** - the Superintendent presented a report called *ASD-W-EL2: Staff Treatment* as per the Annual Planning Cycle. This report is presented once per year and is also posted publically on the ASD-W website. The Acting Superintendent acknowledged that formal processes were in place to ensure professionalism is evident across ASD-W. Reports of fewer complaints were seen this school year as a result of a pamphlet circulated to all staff about professionalism. Catherine added that the Executive of Limitations report had not been revised from the previous template, therefore, this format will be reflected until a new reporting template is approved by the Council.
- **ACTION:** Chairperson Douglass requested that ASD-W-EL2 policy which included Council to review hiring practices be struck from the policy. If the Policy Committee determines any additional changes, they were asked to make it known to the Council.
- Councilor Hogan asked for non-identifying data that tells where ASD-W now stands with complaints. It was determined that this is an operational issue but when we implement the new Superintendent Report form for the Staff Treatment policy, the Council will be given an interpretation which would be the venue for that information. The Acting Superintendent did share; grievance, human right complaints, rights to refuse, and Policy 701 complaints during the school year 2016-17 amounted to 73 complaints. Currently for the 2017-18 school year, ending in February 2018, ASD-W has a total of 37 complaints.
- **ASD-W-EL4: Budgeting/Forecasting (4<sup>th</sup> Quarter Report)** – Shawn Tracey presented a report called *ASD-W-EL4: Budgeting/Forecasting* as per the Annual Planning Cycle. This report is presented four times per year and is also posted publically on the ASD-W website. A breakdown of expenditures were shown with a deficit in Educational Support Services. However, a savings in facilities, transportation and district operations, allowed the overall projected balance to end with a surplus of approximately \$8,000.00.
- Shawn reported that the 2018-19 budget will be provided in June 2018. Also, recent correspondence received from the Department of Education and Early Childhood Development gave notification of changes made to regulations for School Districts operating with a \$2 M budget can now carry a surplus of \$500,000.00 from the previous \$100,000.00. Questions and comments from Councilors included; surprised that we managed to end with a surplus when there were many deficit areas identified and that he Province of NB needed to hire School Psychologists as the lack of this profession in schools are an ongoing concern. Councilor Douglass identified instructional materials and programs being reduced to compensate other operational expenses. Shawn confirmed that a savings in transportation cost for a school closure day was approximately \$35,000.00 to \$40,000.00 but that this amount is factored into the budget when allotted. Councilor Hogan commented on the high replacement costs that appears to be an ongoing issue and the bottom line was that this affected students.

**Capital Improvement Projects and Major Capital Construction Projects**

- A Capital Improvement Projects and Capital Construction Projects list, compiled by the Facilities staff will be shown at the April 2018 public meeting. In May 2018, a decision is needed from Council to approve or deny the capital lists as submitted. A review of previous committed Major Capital priorities were given; addition of a technical/trade wing at LHHS, new school in the Hanwell area, Oromocto High School mid-life upgrade, Woodstock High School mid-life upgrade, Carleton North mid-life upgrade, replacement school for Forest Hill Elementary and Liverpool Street School, a replacement school for Devon Middle School, and a replacement school for George Street Middle School. Construction will begin at Oromocto High School during the summer of 2019.
- Reports of funding allocated in the budget for additional facility studies, which could include the Town of Oromocto, Chipman/Minto area and the Florenceville/Carleton North area.
- The Northside Elementary study resulted in a recommendation to close 2 schools and open one with a new school in Kilarney lake area.
- The Town of Oromocto study will be brought to council in April to be reviewed.
- Future feasibility studies and Major Capital Construction Projects have a deadline of May 31, 2018 to be completed.
- The 2018 Infrastructure Database reports of all 69 schools will show work completed and work to be completed. Projects will begin this summer, with portables coming in and moved around ASD-W.
- At this time, there has not been a list of trigger schools provided to ASD-W.

- **ACTION:** A request was made for the specialists of the matrix quadruple triple line scoring system present to the council. An invitation will be provided to Mr. A. Paulin seeking his availability and attendance.
- It was noted that schools that have been on a trigger lists, and have not changed in enrollment numbers, are constantly thinking if they would be on the trigger lists again. This causes anxiety to talk about triggers and a fear attached to this discussion.
- Councilor Carr asked if LHHS expansion was ever going to be approved. Shawn reported that the Controller's office recommended to continue the lease with Scotia Learning for the building and most likely we are a year away from this discussion.

**Committee Reports:**

- The Student Voice Committee, which consist of Councilor Carr and Councilor Pond, reported that they were interested in meeting with a district focus group to strategies on how to include a student on our District Education Council Committee.
- The Policy Committee plan to meet again in April 2018 and will then report back to the Council.

**Public Comments:**

- There were no public comments.

**Closing Comments:**

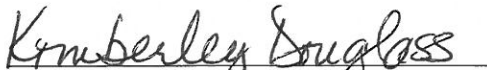
- Chairperson Douglass reported that a person on the hold list is now being contacted to attend the upcoming Spring Symposium.

**Date for Next Public Meeting:**


- April 19, 2018 at the Fredericton Education Centre


**Adjournment:**

- The public meeting was motioned to adjourn by Councilor Grant at **7:45 p.m.**

  
Kimberley Douglass, Chairperson, DEC

  
Date

  
Carol Clark-Caterini, Secretary, DEC

  
Date