

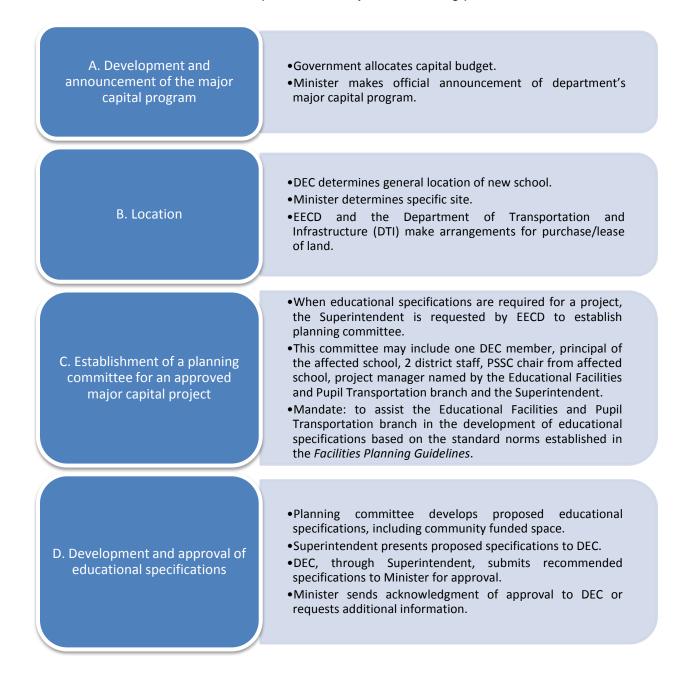
Department of Education and Early Childhood Development

Policy 409 – Appendix B

Page 1 of 2

Implementation process for major capital projects

As per section 6.1 of Policy 409, the major capital project priorities list is submitted as part of the Multi-Year Infrastructure Plan and updated annually. The following process then occurs:





Department of Education and Early Childhood Development

Policy 409 – Appendix B

E. Conceptual architectural design	 •DTI assigns project manager and architect. •Conceptual design developed by architect (using the approved specifications in consultation with DTI, EECD and the planning committee). •Conceptual design presented to and approved by the planning committee. •The mandate of committee concludes after the design is approved.
F. Finalizing architectural design and tendering	 •DTI & EECD complete architectural design in consultation with district. •Once finalized, EECD signs off on architectural design. •After budget is announced for construction, DTI proceeds with tendering and construction.
G. Naming of school	•DECs follow the process outlined in section 6.3 of policy 409.
H. Official opening and transfer of ownership	 Opening ceremony jointly organized and scheduled by EECD and district. When construction is deemed substantially complete by DTI, Minister transfers operation of school to DEC.