

## **Clark-Caterini , Carol (ASD-W)**

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**From:** McTimoney, David (ASD-W)  
**Sent:** Friday, June 26, 2015 11:13 AM  
**To:** Watson, Denise (ASD-W) — *School Principal*  
**Cc:** Clark-Caterini , Carol (ASD-W)  
**Subject:** RE: Burton School Sustainability  
**Attachments:** Burton - Enrolment Facts and Figures.xlsx

**Importance:** High

Hi Denise,

We made some slight revisions to the spreadsheet...in particular the data for high school kids of Burton. Could you please use this attached spreadsheet to replace the one I sent you yesterday.

Thanks,  
David

**From:** McTimoney, David (ASD-W)  
**Sent:** Thursday, June 25, 2015 12:33 PM  
**To:** Watson, Denise (ASD-W)  
**Cc:** Clark-Caterini , Carol (ASD-W)  
**Subject:** FW: Burton School Sustainability

Hi Denise,

Attached are a number of formal documents outlining Policy 409 as well as a spreadsheet that I created to help answer your first three questions.

For your fourth question, Section 6.4.3 does not take away the authority of the DEC to launch a sustainability study on any school scenario at any time. The first Burton study was launched in February, 2011 and finished in November, 2011. This study was launched in June, 2015 and will finish in January, 2016.

Have a nice summer.

David

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**From:** Watson, Denise (ASD-W) <[denise.watson@nbed.nb.ca](mailto:denise.watson@nbed.nb.ca)>  
**Sent:** Wednesday, June 24, 2015 11:21 AM  
**To:** McTimoney, David (ASD-W)  
**Subject:** Burton School Sustainability

Hi David,

The PSSC meet this week before summer break and have asked me if we can find answers to the following questions:

- Total number of students in Burton for K-12
- Total number of students in Burton K-2

- Projected Kindergarten class sizes in Oromocto, Geary and Lincoln ( are they increased/decreased from previous year)
- Also Policy 409 states a school cannot be reviewed again for another 4 years once completed. We have not presently hit that mark ( last review completed in November 2011 according to my records). Are there guidelines that for an early study?

Thanks for your help David. Have a wonderful summer. I know you work never ends but take time for you and your family.

*Denise Watson*  
*Principal*  
*Burton Elementary School*  
*357-4074*

	Students in Burton Catchment Area	School They are Zoned For	Students with a "Burton" Address	Schools They are Zoned For
<b>K</b>	16	Burton	25	Assiniboine, Burton
<b>1</b>	21	Burton	27	Assiniboine, Burton
<b>2</b>	21	Burton	24	Assiniboine, Burton
<b>3</b>	17	Hubbard	23	Hubbard
<b>4</b>	21	Hubbard	26	Hubbard
<b>5</b>	20	Hubbard	21	Hubbard
<b>6</b>	26	Ridgeview	28	Ridgeview
<b>7</b>	21	Ridgeview	24	Ridgeview
<b>8</b>	26	Ridgeview	31	Ridgeview
<b>9</b>	30	Oromocto High	33	Oromocto High
<b>10</b>	22	Oromocto High	27	Oromocto High
<b>11</b>	32	Oromocto High	33	Oromocto High
<b>12</b>	27	Oromocto High	29	Oromocto High
<b>TOTAL</b>	<b>300</b>		<b>351</b>	
Data Source:	19-Jun-15			
	2014 Official Enrolment	Compared to 2013 Official Enrolment	Configuration	
Burton	59	up 11	Grade K-2	
Assiniboine	235	down 15	Grade K-2	
Gesner	267	up 1	Grade K-2	
Hubbard	268	down 12	Grade 3-5	
Summerhill	275	up 32	Grade 3-5	
Geary	162	down 10	Grade K-5	
Lincoln	171	down 23	Grade K-5	
Ridgeview	321	down 28	Grade 6-8	
Harold Peterson	306	down 17	Grade 6-8	
OHS	1160	up 1	Grade 9-12	
Data Source:	30-Sep-14			
	2015-2016 Kindergarten Registrations (to date)	2014 Official Kindergarten Enrolment		
Burton	11	21		
Assiniboine	61	76		
Gesner	72	89		
Geary	41	28		
Lincoln	41	30		
Data Source:	25-May-15			

**McTimoney, David (ASD-W)**

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**From:** McTimoney, David (ASD-W)  
**Sent:** Thursday, September 10, 2015 8:49 PM  
**To:** Watson, Denise (ASD-W)  
**Cc:** Elizabeth Nason (Elizabeth.Nason@brandt.ca) — DEC Rep / Burton  
**Subject:** Willing to Meet

Hi Denise,

As we prepare for the sustainability studies, would you please let your PSSC (and any community leadership that you are familiar with) know that I would be happy to meet with them prior to the first meeting to discuss process, etc., and answer any questions they may have.

I would also welcome input into our presentation when it comes to impact on community and economic development. If they would like to present factual information about these two topics (needs to be neutral for this presentation), then I would be glad to put it into the presentation. It is meeting number 2 where people can present and give their opinions in the public format...for this request, I need factual, neutral information that I can present for meeting number 1.

Would you pass this on to the appropriate individuals?

Thanks Denise,

David

**McTimoney, David (ASD-W)**

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**From:** Kristen Brown <kris5\_55@hotmail.com> → PSSC Chair  
**Sent:** Monday, September 14, 2015 9:32 PM  
**To:** McTimoney, David (ASD-W)  
**Subject:** air quality

We heard tonight at our first PSSC that the DEC had concerns about the air quality of Burton school. None of the staff, students, or parents have had any concerns. With that being said, we are more than open to an air quality study. Our only concern with the process is that we feel that the elementary schools in Oromocto should be done as well. All the elementary schools in oromocto were built at or before the same time as the Burton school. We have all heard rumors that asbestos has been found and was used to build all these schools due to their ages. If the concern is truly the air quality, than all 5 schools need to have their air quality done. Especially since the plan if the Burton school were to close is to move our kids to the Oromocto elementary schools.

Sincerely,  
Kristen McMullin

\* In the end, air quality tests  
were not desired by the DEC  
DMCT

**McTimoney, David (ASD-W)**

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**From:** McTimoney, David (ASD-W)  
**Sent:** Tuesday, September 15, 2015 1:17 PM  
**To:** Watson, Denise (ASD-W)  
**Subject:** RE: Burton PSSC Meeting

Hi Denise,

Yes, I will come out at 6PM on Monday, October 5.

Thank you,  
David

**From:** Watson, Denise (ASD-W)  
**Sent:** Tuesday, September 15, 2015 8:45 AM  
**To:** McTimoney, David (ASD-W)  
**Subject:** Burton PSSC Meeting

Good Morning David,

I extended your offer last night and the PSSC thought it would be valuable if you could come out and visit. They had suggested Monday, October 5<sup>th</sup> at 6:00pm. I'm not sure if that works with your calendar but if not, perhaps you could offer a couple possible dates and we can come to an agreement. Thank you.

*Denise Watson  
Principal  
Burton Elementary School  
357-4074*

## Clark-Caterini , Carol (ASD-W)

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**From:** McTimoney, David (ASD-W)  
**Sent:** Tuesday, September 15, 2015 9:59 PM  
**To:** Clark-Caterini , Carol (ASD-W)  
**Subject:** FW: Information request - Burton School

Will you please print for me. Thanks.

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**From:** McTimoney, David (ASD-W)  
**Sent:** September-15-15 9:58 PM  
**To:** Elizabeth Nason; Wishart, Daniel (ASD-W)  
**Cc:** Tracey, Shawn (ASD-W)  
**Subject:** RE: Information request - Burton School

Hi Elizabeth,

We are gathering this type of information for the study, but I can give you a head start.

All assessment results (for all schools in the province) are available publically. There are found at the EECD website, under the following clicks: Anglophone Sector, Kindergarten to Grade 12 > Reports of Achievement > Anglophone School District West > then choose your schools. The direct link is:

[http://www2.gnb.ca/content/gnb/en/departments/education/k12/content/anglophone\\_sector/achievement/anglophone\\_w est.html](http://www2.gnb.ca/content/gnb/en/departments/education/k12/content/anglophone_sector/achievement/anglophone_w est.html)

The operational costs are found in the Infrastructure Report that we have for each school, on your DEC portal. We are reviewing these carefully before we post them to the sustainability website...to double check for accuracy. Right now, the operational cost section is showing:

Electricity = \$4502.31  
Water/Sewage = \$0  
Garbage Removal = \$324.05  
Snow Plowing = \$3316.65  
Heating Fuel = \$11 387.51  
Natural Gas = \$0  
Cleaning Supplies = \$121.32  
Minor Repairs/Renovations = \$3271.79

Total = \$22 923.63 or \$28.26 per square meter (811 square meters) or \$388.54 per student (59 students)

There is also \$573 000 in capital projects in the database. This is all on your Burton report. There would also be budget from the educational side and a staffing allocation. I am not thinking you wanted this.

I have cc'ed Daniel to see what he has put together for Burton transportation. Daniel...does Elizabeth's request below match what you prepare for the presentation and the future "what if" document?

Thanks,  
David

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**From:** Elizabeth Nason [Elizabeth.Nason@brandt.ca]  
**Sent:** September-10-15 2:34 PM  
**To:** McTimoney, David (ASD-W)  
**Subject:** Information request - Burton School

Good afternoon David,

I have a few requests from the Burton PSSC, they would like to know what the cost of bus transportation for their K-2 students to the Oromocto schools compared to the bus transportation cost to the Burton school. Would it be possible to obtain assessments results from Hubbard and Assiniboine for the grades two and four? They would like to compare results with the Burton school assessments. Also, the actual cost to run their school without the current staff salaries. The Burton community is very committed and I am sure there will be much more inquiries in the near future. A repeat from 2011 sustainability study.

Have a great day. ☺

Regards,  
**Elizabeth Nason**  
Service Writer

**Brandt Tractor**  
25 Gillis Road  
Fredericton, N.B.  
E3C 2G3  
(506) 458-8380 Tel  
(506) 450-1543 Direct  
(506) 458-9715 Fax  
elizabeth.nason@brandt.ca  
www.brandt.ca



## McTimoney, David (ASD-W)

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**From:** Kristen Brown <kris5\_55@hotmail.com>  
**Sent:** Friday, October 02, 2015 1:07 PM  
**To:** McTimoney, David (ASD-W)  
**Subject:** Re: Busing

Thanks for the info. I will be there Monday.

Kristen

Sent from my iPhone

> On Oct 2, 2015, at 10:02 AM, "McTimoney, David (ASD-W)" <david.mctimoney@gnb.ca> wrote:

>

> Hi again,

>

> In the Burton area , we have split the grade levels on most of the buses. The combinations have been grades 3 to 5 and grades 6 to 12 for travel into Oromocto. One bus (#64) has a combination of grades 3 to 12 on her first run, then, for the 2nd run, she goes back and covers the complete Burton School zone area again with the K to 2 group. For this reason, she needs to start earlier. Should the DEC decide to recommend closure and if it was approved by the Minister, then we would need to rework the bus routes and pick-up/drop-off times to include K-2 going into Oromocto. It would be our hope that by making all buses bring combinations of grades K to 12 into Oromocto at the same time, we could use some flexibility to start later overall. The bus going back to the Burton School would not have to go back to cover that area the second time and by doing the combinations mentioned above it would allow for different route patterns. You might recall that our transportation team and Director of Schools attended a PSSC meeting at the Burton School last year to talk about the concerns of start times. We understand that not all parents want their kids to go later, as sometimes an early pick up allows them to not need daycare before the bus picks them up. So, I expect some do and some don't (want the Hubbard kids to go later).

>

> I have included Ed Hogan and Daniel Wishart in case I didn't explain this exactly the way I should have...they know best.

>

> I will hopefully see you at the meeting on October 5. I understand this to be a pre-meeting so that I can explain and people can ask questions about process in the sustainability study.

>

> David

>

>

> -----Original Message-----

> From: Kristen Brown [mailto:kris5\_55@hotmail.com]

> Sent: Wednesday, September 23, 2015 7:06 AM

> To: McTimoney, David (ASD-W)

> Subject: Busing

>

> Thanks for getting the busing info for Elizabeth. Quick follow up question. If you can rearrange the buses to include our students and not need to add the third bus, why cant we than change the routes to allow our hubbards students to go later?

> Kristen

>

> Sent from my iPhone

**Clark-Caterini , Carol (ASD-W)**

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**From:** McTimoney, David (ASD-W)  
**Sent:** Thursday, October 22, 2015 11:53 PM  
**To:** Clark-Caterini , Carol (ASD-W)  
**Subject:** FW: School testing

Please print for the Burton sustainability study.

Thanks,  
David

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From: McTimoney, David (ASD-W)  
Sent: October-22-15 11:05 PM  
To: Kristen Brown  
Cc: McTimoney, David (ASD-W)  
Subject: RE: School testing

Hi Again,

I found out a little more information on your request. The air quality tests that Tony referred to with you were the tests for radon...I didn't make that connection when you used the term air quality, as I was thinking along the lines of our ASD-W Policy 450-2. I retrieved the latest radon tests for Burton, Assiniboine and Hubbard and placed them in the package that is going in the school mail to Burton on Friday. The water tests for Burton and a copy of 450-2 are also in the package.

For the water tests, I inquired about the fountains that were studied. EECD is going to send me an electronic report that outlines the work done in recent years. When I get this, I will forward it to you by email.

David

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From: McTimoney, David (ASD-W)  
Sent: October-22-15 9:59 AM  
To: Kristen Brown  
Cc: McTimoney, David (ASD-W)  
Subject: RE: School testing

Could you please provide me with the name of the person you were speaking with at the Minister's Office? I would like to follow up with him or her to ensure that there is not a misunderstanding.

In regards to water quality in the schools, we are directed and following a water testing schedule that is set by the Department of Environment/Department of Public Health. The monitoring of the reports is conducted by the Facilities Staff as well as the Department of Public Health that contact us if they see the flag for an inappropriate result. At Burton Elementary we follow the schedule and conduct the monthly testing and if there were any issues we would conduct further testing, provide bottled water and determine mitigation needs and proceed with additional testing. I have packaged the monthly reports from January, 2013, for you. We do this for schools that are not on a municipal water system. If you need reports prior to January, 2013, please let me know. I will require additional digging and take a couple of weeks.

For water quality at Assiniboine and Hubbard, the water is served to the schools by the Town of Oromocto. They also have to follow testing guidelines to ensure the quality of water, but we do not receive copies of those test results. We would be advised the same as Town residents that we are under a boil order if there were concerns that arise, and we would provide bottled water as required and follow direction from the Town and Public Health.

Our Facilities Manager examined his records and he has indicated we have nothing on file from Assiniboine or Hubbard in recent years. This would suggest that there are no water concerns.

There has not been a provincial program initiated to conduct indoor air quality testing in all schools that we are aware of. When there is an indoor air quality issue at a school there is a protocol for the school to follow. It is outlined in our District Policy ASD-W 450-2, which can be found on our website under the human resources and policy tab. I have printed one and added it to your package. The District Facilities team would investigate, provide recommendations, make repairs if necessary and follow through with re-testing if appropriate. We have no recent concerns on file for Burton, Assiniboine or Hubbard that would call for an air quality test.

There are ventilation projects on many school Capital Improvement Project lists as many of the ventilation systems are getting older, do not have newer technology for controlling the amount of exhaust and fresh air which has an impact on the energy conservation factor. Some ventilation upgrades and installations are simply to upgrade the existing infrastructure while in other schools it is to add a complete ventilation system.

I am sending a package to Burton Elementary School with your name on it. The package contains the Burton water tests and a copy of ASD-W 450-2.

David

-----Original Message-----

From: Kristen Brown [mailto:kris5\_55@hotmail.com]  
Sent: Wednesday, October 21, 2015 6:55 AM  
To: McTimoney, David (ASD-W)  
Subject: School testing

Yesterday I called the minister of education's office. I spoke with someone responsible for the school infrastructure. He was the one responsible for gathering the data that helped create the 409 policy. I know why 100 was chosen. During our discussion, the state of the oromocto schools came up. He said the water testing and air quality studies were done on all the schools in the last few years and that for our presentation, we had a right to access it. I was wondering if you could send me all water quality reports and air quality testing reports that were done on burton, assinibione and hubbards in the last 5 years.

Thanks,  
Kristen brown-mcmullin

Sent from my iPhone

**McTimoney, David (ASD-W)**

---

**From:** Kristen Brown <kris5\_55@hotmail.com>  
**Sent:** Friday, October 23, 2015 6:53 AM  
**To:** McTimoney, David (ASD-W)  
**Subject:** Re: School testing

That's for the clarification.

Sent from my iPhone

> On Oct 22, 2015, at 11:17 PM, "McTimoney, David (ASD-W)" <david.mctimoney@gnb.ca> wrote:

>

> Correct. One would say the radon tests are air quality, but not for molds, etc. Those tests are triggered by concerns that arise and by following ASD-W 450-2. For instance, when we had the water damage at Devon Middle School last New Years Day, the work that followed was accompanied by air quality tests.

>

> \_\_\_\_\_

> From: Kristen Brown [kris5\_55@hotmail.com]

> Sent: October-22-15 11:12 PM

> To: McTimoney, David (ASD-W)

> Subject: Re: School testing

>

> Thanks. So no air quality test in general have been done at any if the schools? Correct?

> Kristen

>

> Sent from my iPhone

>

>> On Oct 22, 2015, at 11:05 PM, "McTimoney, David (ASD-W)" <david.mctimoney@gnb.ca> wrote:

>>

>> Hi Again,

>>

>> I found out a little more information on your request. The air quality tests that Tony referred to with you were the tests for radon...I didn't make that connection when you used the term air quality, as I was thinking along the lines of our ASD-W Policy 450-2. I retrieved the latest radon tests for Burton, Assiniboine and Hubbard and placed them in the package that is going in the school mail to Burton on Friday. The water tests for Burton and a copy of 450-2 are also in the package.

>>

>> For the water tests, I inquired about the fountains that were studied. EECD is going to send me an electronic report that outlines the work done in recent years. When I get this, I will forward it to you by email.

>>

>> David

>>

>> \_\_\_\_\_

>> From: McTimoney, David (ASD-W)

>> Sent: October-22-15 9:59 AM

>> To: Kristen Brown

>> Cc: McTimoney, David (ASD-W)

>> Subject: RE: School testing

>>

>> Could you please provide me with the name of the person you were speaking with at the Minister's Office? I would like to follow up with him or her to ensure that there is not a misunderstanding.

>>

>> In regards to water quality in the schools, we are directed and following a water testing schedule that is set by the Department of Environment/Department of Public Health. The monitoring of the reports is conducted by the Facilities Staff as well as the Department of Public Health that contact us if they see the flag for an inappropriate result. At Burton Elementary we follow the schedule and conduct the monthly testing and if there were any issues we would conduct further testing, provide bottled water and determine mitigation needs and proceed with additional testing. I have packaged the monthly reports from January, 2013, for you. We do this for schools that are not on a municipal water system. If you need reports prior to January, 2013, please let me know. I will require additional digging and take a couple of weeks.

>>

>> For water quality at Assiniboine and Hubbard, the water is served to the schools by the Town of Oromocto. They also have to follow testing guidelines to ensure the quality of water, but we do not receive copies of those test results. We would be advised the same as Town residents that we are under a boil order if there were concerns that arise, and we would provide bottled water as required and follow direction from the Town and Public Health.

>>

>> Our Facilities Manager examined his records and he has indicated we have nothing on file from Assiniboine or Hubbard in recent years. This would suggest that there are no water concerns.

>>

>> There has not been a provincial program initiated to conduct indoor air quality testing in all schools that we are aware of. When there is an indoor air quality issue at a school there is a protocol for the school to follow. It is outlined in our District Policy ASD-W 450-2, which can be found on our website under the human resources and policy tab. I have printed one and added it to your package. The District Facilities team would investigate, provide recommendations, make repairs if necessary and follow through with re-testing if appropriate. We have no recent concerns on file for Burton, Assiniboine or Hubbard that would call for an air quality test.

>>

>> There are ventilation projects on many school Capital Improvement Project lists as many of the ventilation systems are getting older, do not have newer technology for controlling the amount of exhaust and fresh air which has an impact on the energy conservation factor. Some ventilation upgrades and installations are simply to upgrade the existing infrastructure while in other schools it is to add a complete ventilation system.

>>

>> I am sending a package to Burton Elementary School with your name on it. The package contains the Burton water tests and a copy of ASD-W 450-2.

>>

>> David

>>

>> -----Original Message-----

>> From: Kristen Brown [mailto:kris5\_55@hotmail.com]

>> Sent: Wednesday, October 21, 2015 6:55 AM

>> To: McTimoney, David (ASD-W)

>> Subject: School testing

>>

>> Yesterday I called the minister of education's office. I spoke with someone responsible for the school infrastructure. He was the one responsible for gathering the data that helped create the 409 policy. I know why 100 was chosen. During our discussion, the state of the oromocto schools came up. He said the water testing and air quality studies were done on all the schools in the last few years and that for our presentation, we had a right to access it. I was wondering if you could send me all water quality reports and air quality testing reports that were done on burton, assinibione and hubbards in the last 5 years.

>> Thanks,

>> Kristen brown-mcmullin

>>

**McTimoney, David (ASD-W)**

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**From:** Kristen Brown <kris5\_55@hotmail.com>  
**Sent:** Tuesday, November 10, 2015 12:09 PM  
**To:** McTimoney, David (ASD-W)  
**Subject:** Re: Wall at assin.

Thanks.

Sent from my iPhone

> On Nov 10, 2015, at 11:55 AM, "McTimoney, David (ASD-W)" <david.mctimoney@gnb.ca> wrote:  
>  
> Hi Kristen,  
>  
> An engineer visited Assiniboine on January 13, 2012, and followed up with our Facilities Manager the next day.  
>  
> In April, 2012, the engineer wrote to us with four items to be repaired; he noted a follow-up inspection was not required as the repairs were not addressing any structural load carrying deficiencies.  
>  
> The repairs to be done were: 1. Cracking in the exterior gym wall masonry, 2. Cracks in the gym west wall/gym stage wall masonry, 3. Corrosion of stair treads at north and south stairs (clean and seal the gaps between tread and risers), and 4. Cracked and deteriorated exterior brick masonry - mortar point.  
>  
> The first of these four items was repaired through the Department of Transportation and Infrastructure (DTI) in the summer/fall of 2013 at a cost of \$30 050. The remaining three are classified as minor repairs and not structural deficiencies; having said this, we have had on our capital improvement list for Assiniboine a project described as "fixing small cracks in the mortar" (comparable to #4 above, but was listed on our capital database prior to this). The three have been classified as not requiring immediate attention. Our staff is following up on the deficiencies at this time.  
>  
> I will copy and paste this information into the Burton discussion board.  
>  
> Thanks,  
> David  
>  
>  
>  
> -----Original Message-----  
> From: Kristen Brown [mailto:kris5\_55@hotmail.com]  
> Sent: Sunday, November 08, 2015 8:27 PM  
> To: McTimoney, David (ASD-W)  
> Subject: Re: Wall at assin.  
>  
> Thanks. That is were I found all the info was from what I had gotten from Ross.  
>  
> Sent from my iPhone  
>  
>> On Nov 8, 2015, at 6:31 PM, "McTimoney, David (ASD-W)" <david.mctimoney@gnb.ca> wrote:  
>>

>> We have been trying to find the answer to this and have inquired with the Department of Transportation and Infrastructure. As soon as I hear back from them I am going to post the answer to the discussion board. It is looking like the crack has not been fixed, as you mention. We are going to confirm the status and report back on next steps.

>>

>> I provided Ross Wetmore with the demographics documents for Burton, Assiniboine and other schools this summer.

>>

>> DMcT

>>

>> Sent from my BlackBerry 10 smartphone on the Bell network.

>> Original Message

>> From: Kristen Brown

>> Sent: Sunday, November 8, 2015 5:40 PM

>> To: McTimoney, David (ASD-W)

>> Subject: Wall at assin.

>>

>>

>> I just found a capital project list for assinboine. It was give to Ross wetmore this summer. The crack in the gym wall is still on the repair list. It hasn't been repaired so this still rises the structural soundness of the school? How will this be addressed?

>> Kristen.

>>

>> Sent from my iPhone

## Clark-Caterini , Carol (ASD-W)

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**From:** McTimoney, David (ASD-W)  
**Sent:** Saturday, November 28, 2015 9:44 AM  
**To:** Clark-Caterini , Carol (ASD-W)  
**Subject:** FW: Burton financial data

Please print for the Burton basket. Thank you.

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From: McTimoney, David (ASD-W)  
Sent: November-28-15 9:43 AM  
To: Kristen Brown  
Subject: RE: Burton financial data

When I discuss the staffing, I used a template that showed the different scenarios, but only included the information specific to the configuration of Burton. The 6-8 FTE column and the 9-12 FTE column could have been deleted with no changes to the outcome. The classroom teachers are assigned by the formula of 1.1 FTE per classroom at the elementary level. The 1.1 FTE savings comes from the fact that when combining children of Burton and Assiniboine in 2016-17, 14 classrooms would be needed whereas if Burton was on its own and Assiniboine was on its own, 3 + 12 classrooms would be needed for a total of 15. To determine the number of classrooms, I take into account the maximum classroom size. Administration, guidance, and resource are all assigned based on a ratio, so it is impacted by enrolment size and not grade configuration.

2016-17, Burton alone - K, 1, 2 = 3 classes 2016-17, Assiniboine alone - Kx4, 1x4, 2x4 = 12 classes 2016-17,  
Assiniboine/Burton combined - Kx4, 1x5, 2x5 = 14 classes

This is based on our projected enrolment. We know that this can go up or down, especially in a military community.

The capital improvements for Assiniboine are not included because they continue to be in the hopper, regardless the outcome of this study. This study doesn't examine a circumstance where Assiniboine is closing and thus eliminating those potential costs for the future. Assiniboine has 3 projects on its capital improvement list. They include fixing the cracks in the mortar, replacing ceiling/upgrading lighting in 5 classrooms and installing a new ventilation system. The amount is \$807 000, with the bulk of it coming from the ventilation system. The addition of the kids from Burton doesn't change the weighting factor of the projects. I will share this information on the discussion board so that people are aware in case anyone else is wondering the same thing. Please remember, my involvement in this study isn't about trying to convince the DEC to keep Burton open or to close it...my involvement is to facilitate the study and provide the relevant information. If there is a feeling that relevant information hasn't been presented, then someone just needs to ask and I will accommodate where I can. There have already been examples of this.

You are right about the contracted cleaning...I did count it twice, once in the facilities estimates and once in the staffing. That is my mistake and I will correct it. I apologize for that. Thank you for bringing it to my attention.

I had the transportation team do the estimates on the bus changes. There is more to it than just the gas. They worked it out, presented it to me, I asked them some questions and they came back with this amount. The savings come from approximately 36 less km per day and 45 less driver minutes per day. It would not be a new K-2 run in the afternoon, but rather an extension of the Assiniboine K-2 run that already goes into Burton part way.

The annual savings that comes from one less administrator is appropriate to include, as it is a true annual savings...there is one less principal in the district. The carry over cost could vary from 0-4 years, depending on the length remaining in



the contract and what the outgoing principal does the following year for her assignment. I have seen a number of different scenarios unfold. I will make a statement regarding this on the report.

I'll include this correspondence in final study report, as well. Thanks for pointing out the cleaning mistake.

David

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From: Kristen Brown [kris5\_55@hotmail.com]  
Sent: November-28-15 7:27 AM  
To: McTimoney, David (ASD-W)  
Subject: Re: Burton financial data

You use k-12 in your report when you discuss staffing. How can you base staffing numbers on the number of students in k-12? Burton is a k-2 student. You must keep the number of students in each class to 21 kids or less. It therefore seems unclear to us how you can get this numbers using a k-12 scenario. Should the number of staff needed be strictly related than to number of estimated kids in k-2?

The exaggerated statement came because you didn't include the capital projects of Assiniboine in your statement. You included that you wouldn't have to do Burton's. If there are more kids at Assiniboine, than it would be responsible to think that those capital project would be waited more heavily to get done. Therefore cancelling out any saving from closing burton. It just seemed to us parents at burton, that not including the costs of capital projects at assinibione can be seen as you favouring the closing of burton.

Hope this clarify what I was trying to say.

Kristen.

Sent from my iPhone

> On Nov 27, 2015, at 8:57 PM, "McTimoney, David (ASD-W)" <david.mctimoney@gnb.ca> wrote:

>

> I have received your email and will get back to you. I am out of town this weekend and in meetings all day Monday, so it will be Tuesday at the latest.

>

> Quickly, though, I am not sure what you mean by staffing as a K-12 school vs. K-2 school. The staffing process is outlined in the report and there is consistency regardless of configuration.

>

> The transportation manager and assistant manager looked at the bussing very carefully and these are the numbers they came up with.

>

> I have no reason to exaggerate in my reporting. Assiniboine is safe even though there are 3 capital projects in the que. The amount is so big due to the ventilation system as a big ticket item.

>

> I will double check the cleaning dollars...if that mistake was made, I will certainly fix it.

>

> I'll be in touch again.

>

> DMcT

>

>

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> From: Kristen Brown [kris5\_55@hotmail.com]

> Sent: November-26-15 9:49 PM

> To: McTimoney, David (ASD-W)

> Subject: Burton financial data

>

- > I read your recent report on the proposed saving if burton closed. I have a few concerns with your data. First, your staff saving is for a k-12 school which doesn't seem fair being that we are a k-2 school.
- > Second, the principal job isn't eliminated until year three. Costs and student numbers will likely change significantly in 3 years. Should that really be included in the savings?
- > Third, you included the cleaning twice. As a separate cost and as part of the operational costs, so your costs should be \$19000 less.
- > Fourthly, I have trouble believing that eliminating carol's morning run only is over \$8500 in saving since you still need the double run to return in the evening. Does it really cost that much gas for a morning run?
- > Last, we already established in earlier emails that there were cracks in assinboine's walls, let alone over \$800000 in capital projects at the school. I think your description of the schools current condition was over exaggerated.
- > I look forward to hearing your response.
- > Kristen
- >
- > Sent from my iPhone